



M. O. P. VAISHNAV COLLEGE FOR WOMEN (AUTONOMOUS)

(Affiliated to University of Madras and Re-accredited at "A++" grade by NAAC)

Chennai - 600 034, India.

3.4.1 CODE OF ETHICS FOR RESEARCH

Anurupa Prasad

Principal

**M.O.P. Vaishnav College for Women
(Autonomous)**

No. 20, IV Lane, Indraganapakkam High Road
Chennai - 600 034



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CODE OF ETHICS

TITLE

MOPVC RESEARCH POLICY AND GUIDELINES

**ISSUING
AUTHORITY**

PRINCIPAL

**EXECUTIONARY
AUTHORITY**

CODE OF ETHICS FOR RESEARCH COMMITTEE

**PURPOSE OF
POLICY**

THE CODE OF ETHICS ESTABLISHES THE ETHICAL STANDARDS THAT MUST BE FOLLOWED BY THE FACULTY, RESEARCH SCHOLARS, AND STUDENTS OF M.O.P VAISHNAV COLLEGE FOR WOMEN IN CONDUCTING RESEARCH AND OTHER SCHOLARLY OR CREATIVE ACTIVITIES.

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1. SCOPE OF THE POLICY

This document on MOPVC Code of Ethics will be applicable to the following categories:

- Faculty members engaged in research activities
- Research Scholars
- Students

2. THE OBJECTIVE OF THE CODE OF ETHICS

The objective of the Code of Ethics is to ensure that all parties involved follow norms that promote the goals of research, such as knowledge, truth, and avoidance of mistake, in order to create a healthy research ecosystem at the Institution. The Code of Ethics intends to prevent Study Misconduct involving fabrication, falsification, or misrepresentation of research findings.

3. A CODE OF ETHICS COMMITTEE

A Code of Ethics committee has been formed to ensure that the exchange of knowledge and ideas that occurs through the college's research activities happens with academic integrity, with a strong intention to operate with a commitment and demonstration of honest and moral behaviour in an academic setting. This committee meets on a regular basis to examine the research process and to ensure that it adheres to Academic Integrity standards.

COMMITTEE MEMBER	DESIGNATION
DR. ARCHNA PRASAD <i>Principal</i>	Issuing Authority
DR. ANUREKHA THIYAGARAJAN S <i>Dean of Research and Consultancy Advisory Committee</i>	Committee Head
DR. SRIVIDHYA PRATHIBA C S <i>Research Head of Commerce</i>	Member
DR. RABKA BEGUM R.A. <i>Associate Professor & Head of M. Com</i>	Member
DR. LATHA D.S. <i>Associate Professor & Head of M.A.HRM</i>	Member



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4. POLICY STATEMENT

MOPVC has established the following principles in order to foster ethical standards by concentrating on the qualities that are vital in collaborative work, such as trust, accountability, mutual respect, and fairness:

The Role of the Research Supervisor:

1. The Research Supervisors are expected to conduct periodical reviews with research scholars at regular intervals to guarantee better engagement and help them to improve their competencies in order to achieve their research objectives and monitor the research process.
2. The Research supervisors should rigorously adhere to the guidelines, maintain professionalism, and work cooperatively with research scholars during the research process.
3. The Research Supervisor to brief the Research scholars about Research Misconduct and ensure that there are no instances of malpractice.
4. If parallels are discovered in the study results without adequate acknowledgment being given to the original author, it will be regarded an academic and intellectual offence.
5. Any publications created with the scholar by the Research Supervisor must be subjected to a plagiarism check using standard plagiarism detection software.

The Role of the Faculty:

Faculty members must ensure that neither they nor their students engage in any "Research Misconduct" while writing articles for journals or presenting papers at seminars and conference. They must be aware of the consequences of fabrication (making up data or results and recording or reporting them), falsification (manipulating research materials, equipment, or processes, or changing or omitting data or results in such a way that the research is not accurately represented), and plagiarism (appropriating another person's ideas, processes, results, or words without giving appropriate credit) when proposing, performing, or reviewing research.

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5. PENALTIES IN CASE OF PLAGIARISM IN DOCTORAL THESIS

Level of Plagiarism	Percentage of Plagiarism	Penal / Disciplinary Action
0	Plagiarism between 0 to 10 %	Negligible - Considered as minor and doesn't attract any penalty
1	Plagiarism above 10 to 40 %	Copying of ideas, data or text, or any information without proper acknowledgement and misappropriation as one's own - The submitted thesis will be withdrawn Scholars shall be asked to submit a revised script Appropriate action will be taken against the supervisor.
2	Plagiarism above 40 to 60 %	Unauthorized use, reproduction, or use of intellectual property without the owner's permission and misconduct in research will be considered as violations of research policy and subjected to penalty as below- The submitted thesis will be withdrawn Scholars shall be debarred from submitting a revised script for one year. The institution will initiate disciplinary action against the supervisor for wrongdoings as per service rules and shall not allow her to act as supervisor for any UG, PG, or Ph.D for one year and shall not be entitled to annual increment .
3	Plagiarism above 60 %	If the matching content is not cited and referenced by the students, and the students' scores are above 60% matched with an outside source, the penal action will be as below : The submitted thesis will be withdrawn Scholar registration for the research programme shall be cancelled. • The Institution will take the appropriate action against the supervisor in accordance with service rules and shall not allow to act as supervisor for any UG, PG, and Ph.D. for two years and shall not be entitled to annual increments for two years

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6. PENALTIES IN CASE OF PLAGIARISM IN ACADEMIC AND RESEARCH PUBLICATIONS

Level of Plagiarism	Percentage of Plagiarism	Penal / Disciplinary Action
0	Plagiarism between 0 to 10 %	Negligible - Considered as a minor and doesn't attract any penalty. They can, however, be told to resubmit their work with no plagiarism.
1	Plagiarism above 10 to 40 %	If faculty are discovered to be involved in any professional misconduct through misusing intellectual property in research publications, they will be subject to the harsh penalties as listed below. <ul style="list-style-type: none">• The manuscript submitted for publication will be withdrawn• They will be prohibited from producing any publications for a year.
2	Plagiarism above 40 to 60 %	<ul style="list-style-type: none">• They shall be directed to withdraw the Manuscript submitted for publication.• They will be prohibited from publishing for a period of two years.• After a thorough investigation, the institution will take disciplinary action against the supervisor in the form of censure or a deferral of increment in accordance with service regulations, at the discretion of the management. and shall not be permitted to supervise any undergraduate, graduate or doctoral students for a period of one year.
3	Plagiarism above 60 %	<ul style="list-style-type: none">• They shall be directed to withdraw the Manuscript submitted for publication• For a period of three years, no publications will be permitted.• Institution shall proceed with necessary action against the faculty as per service rules and shall not allow them to act as supervisor for any UG, PG, M.Phil. and Ph.D. students for a period of two years.• They shall be denied the right for two annual increments.

Anura Prasad

Principal

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