



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

##### 1.Name of the Institution

M.O.P. VAISHNAV COLLEGE FOR WOMEN

- Name of the Head of the institution **Dr. Lalitha Balakrishnan**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **044-28330262**
- Alternate phone No. **044-28330677**
- Mobile No. (Principal) **9940557437**
- Registered e-mail ID (Principal) **mopvaishnav@mopvc.edu.in**
- Address **No.20, IV Lane, Nungambakkam High Road,**
- City/Town **Chennai**
- State/UT **Tamilnadu**
- Pin Code **600034**

##### 2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **07/09/2004**
- Type of Institution **Women**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the IQAC Co-ordinator/Director **Gavoury R**
- Phone No. **044-28330677**
- Mobile No: **9840293018**
- IQAC e-mail ID **iqac@mopvc.edu.in**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://mopvc.edu.in/wp-content/uploads/2021/09/19-20-AQAR.pdf>

**4. Was the Academic Calendar prepared for that year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://mopvc.edu.in/wp-content/uploads/2023/01/CALENDAR-2020-21-1.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>Four Star</b>	<b>72.15</b>	<b>2002</b>	<b>15/05/2002</b>	<b>14/05/2007</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.51</b>	<b>2009</b>	<b>29/01/2009</b>	<b>28/01/2014</b>
<b>Cycle 3</b>	<b>A</b>	<b>3.56</b>	<b>2016</b>	<b>19/01/2016</b>	<b>18/01/2021</b>
<b>Cycle 4</b>	<b>A++</b>	<b>3.55</b>	<b>2022</b>	<b>28/06/2022</b>	<b>27/06/2029</b>

**6. Date of Establishment of IQAC**

**01/12/2000**

**7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8. Provide details regarding the composition of the IQAC:**

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

**9.No. of IQAC meetings held during the year**      **9**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?      **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report      No File Uploaded

**10.Did IQAC receive funding from any funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

- Recognizing the importance of digital transformation, the IQAC facilitated the establishment of an e-content creation centre, Naalandha, featuring a state-of-the-art smartboard.
- The IQAC organised an eight-day national-level capacity-building workshop, titled 'A Teacher's Toolkit' from Jan. 18 - 25, 2020. Featuring 14 eminent resource-persons from higher education institutions in India and abroad, the workshop was designed to enable teachers to develop new skills, improve student engagement and understand their role in society. Around 150 teaching faculty members from 53 colleges attended the programme.
- Under the Paramarsh Initiative of the University Grants Commission, through which M.O.P. mentors several institutions in the vicinity on their NAAC-accreditation journey, the IQAC organized a one-day Faculty Development Program on 'Framing and attainment of POs, PSOs & COs for NAAC Requirement' on Nov. 28, 2020 for participants of mentee institutions.
- In view of public health and staff and student welfare, a workshop on the importance of COVID vaccination was held in March 2021. Several vaccination camps were also held on campus for staff and students.
- Webinars were conducted on the impact of COVID on personal finances and digital transformation. An FDP on Online teaching and learning technologies was also organized for all faculty.

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
To take on challenges and exploit opportunities offered by the pandemic-imposed lockdown.	Faculty members were oriented on the usage of online teaching and learning platforms through workshops, and the College managed to shift quickly to online teaching, learning and even examination conduct.
To continue and enhance the recent emphasis on research	The Research Advisory Committee under the aegis of the IQAC conducts periodic audits of research output and organises seminars for sharing of best practices among faculty members to strengthen the research culture of the institution. • Faculty members produced 114 publications in 2020-21, the highest number in a single academic year, a 52% year-on-year increase. • The Department of Information Technology was awarded four patents in 2021.
To gear up for the NAAC reaccreditation SSR filing	A series of workshops were organised for faculty members in August 2021 on the various NAAC criteria, on general NAAC preparedness and aspects to be considered in self-study report writing.

**13. Was the AQAR placed before the statutory body? Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Academic Council	08/02/2021

**14. Was the institutional data submitted to AISHE ?** **Yes**

- Year

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>M.O.P. VAISHNAV COLLEGE FOR WOMEN</b>
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<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://mopvc.edu.in/wp-content/uploads/2021/09/19-20-AQAR.pdf">https://mopvc.edu.in/wp-content/uploads/2021/09/19-20-AQAR.pdf</a>				
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• Name of the statutory body	
Name of the statutory body	Date of meeting(s)
<b>Academic Council</b>	<b>08/02/2021</b>

<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Year</li> </ul>	
Year	Date of Submission
2021	21/03/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>Quality higher education must aim to develop good, thoughtful, well-rounded, and creative individuals. It must enable an individual to study one or more specialised areas of interest at a deep level, and also develop character, ethical and Constitutional values, intellectual curiosity, scientific temper, creativity, spirit of service, and 21st century capabilities across a range of disciplines including sciences, social sciences, arts, humanities, languages, as well as professional, technical, and vocational subjects. It must prepare students for more meaningful and satisfying lives and work roles and enable economics independence. MOPVC therefore has integrated inter-disciplinary electives into its course structure and also encourages multidisciplinary research initiatives.</p>	
<b>16. Academic bank of credits (ABC):</b>	
Not applicable	
<b>17. Skill development:</b>	
<p>M.O.P. Kaushal Kendra as a part of Centre of Excellence was established in the silver jubilee year of 2016-2017. With the objective of enhancing the quality of life and competitiveness to match global standards, M.O.P. Kaushal Kendra offers various non-evaluative skill programmes.</p>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
Not applicable	
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>	
<p>In 2018-19, the College engaged in a thorough review of the curriculum, with the objective to map syllabus and pedagogy to desired outcomes. This philosophy was internalised by all teaching staff, and the lesson plan and activities became</p>	

oriented towards learner-centric outcomes. The POs, PSOs and COs have been framed and displayed on the website.

#### 20.Distance education/online education:

Not applicable

### Extended Profile

#### 1.Programme

1.1

25

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

#### 2.Student

2.1

3810

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2

1346

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3

3789

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

#### 3.Academic

3.1

520

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2 Number of full-time teachers during the year:	152
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3 Number of sanctioned posts for the year:	152
<b>4.Institution</b>	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	483
4.2 Total number of Classrooms and Seminar halls	55
4.3 Total number of computers on campus for academic purposes	386
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	443.73

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

All programmes at M.O.P. Vaishnav College adopt Choice Based Credit System (CBCS) and are based on the guidelines of the UGC, the Tamil Nadu State Council for Higher Education (TANSICHE) and

the University of Madras. The programmes espouse the spirit of Work Skills 2020 and embody equity, quality, affordability and accountability as laid out by the National Education Policy (2020).

The College offers 15 undergraduate, 8 postgraduate, and 2 research programmes designed to facilitate development of employability skills, value orientation, and social responsibility in students in accordance with global, national, regional and local requirements. From 2018 onwards, a paradigm shift to outcome-based learning was implemented, with the curriculum reflecting this in content and learning initiatives.

Each programme has a defined mandate stated in the Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs). These outcomes are framed to specifically address local, regional, national and global requirements. Courses are curated to satisfy market needs at various levels, as captured in the national mission goals and schemes. For example, certificate courses such as Mobile App Development, and Social Media and Web Analytics embrace the mission of Digital India while also promoting the Start-up India mission.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="https://mopvc.edu.in/1-1-1-curriculum-design-and-development-process-programme-outcomes-programme-specific-outcomes-list-of-courses-having-relevance-from-local-to-global-needs/">https://mopvc.edu.in/1-1-1-curriculum-design-and-development-process-programme-outcomes-programme-specific-outcomes-list-of-courses-having-relevance-from-local-to-global-needs/</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

15

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

513

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

39

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

M.O.P. Vaishnav College actively incorporates into the curriculum sensitisation on gender, professional ethics, human values, and environmental and sustainability issues.

#### Professional Ethics

Professional ethics are central to M.O.P.'s value-based education system. Students enrolled in the course on Sports Marketing, for example, study ethical tenets of sports, such as responsibility, fairness and respect.

#### Human Values

Holistic education imparts to learners a firm foundation in human values. For example, in the Socioeconomic Policy course offered by B.A. Economics, units on Health, Education and Microfinance Policies expose students to the importance of inclusion at all levels.

#### Gender

The importance of gender diversity and equality is emphasized in many courses. For example, in the Training and Development course offered by M.A. Human Resources Management, topics such as anti-sexual harassment training and cross-cultural training are dealt with at length.

#### Environment and Sustainability

All undergraduate students are offered a course on Environmental Studies. Interdisciplinary electives on ecology and waste management are also offered. Many core courses are structured to include applications of environmental and sustainability principles in the context of the respective subject domains. A number of courses take on the issues raised by the Sustainable Development Goals set by the United Nations.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

22

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

3732

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

2696

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is **A. All 4 of the above**



obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/1.4.1-STAKEHOLDER-FEEDBACK-ANALYSIS-AND-REPORT-2020-2021-1.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/1.4.1-STAKEHOLDER-FEEDBACK-ANALYSIS-AND-REPORT-2020-2021-1.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following**

**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/1.4.2-STAKEHOLDER-AND-DEPARTMENT-WISE-ACTION-TAKEN-REPORT-2020-2021-1.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/1.4.2-STAKEHOLDER-AND-DEPARTMENT-WISE-ACTION-TAKEN-REPORT-2020-2021-1.pdf</a>
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

**1363**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

451

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Learning levels are assessed through a three-pronged approach:

- Observations of faculty during Induction Programme
- Evaluation of trainer during course on Communication skills
- A class test is conducted at the end of first two weeks in all courses.
- Howard Gardner's Theory of Multiple Intelligences is also applied to identify different capabilities and exceptional abilities inherent in the learner

Special Programmes for Advanced learners:

- Opportunities to earn additional credits, enroll in Diploma and Certificate programmes, International Summer Course opportunities, Semester Abroad Programmes with suitable credit transfers and Leadership opportunities
- Scholar Card entitles them to borrow 3 additional books from the library
- Aspirant Corner in library containing resources for competitive examinations.
- Encouraged to present papers, co-author research papers with teachers

Special Programmes for Slow Learners: 'Support' - Interventional Programme:

- Additional Mentoring, Remedial sessions, Extra tests and improvement exams.
- A Support card is maintained to keep track of the remedial classes and the academic progress of slow learners.
- Peer coaching, group assignments and projects to help improve their performance.

- Study materials and coaching are offered in the vernacular language

#### Tracking the progress of Slow and Advanced Learners:

- The academic progress is measured through improvements in GPA & CGPA and recorded in a tracking sheet.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

#### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/10/2020	3810	150

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

#### Experiential learning

- Practical or laboratory Component has been included in several courses
- 8 Postgraduate, 4 Undergraduate programmes have mandatory project work
- A minimum of 4 weeks internship
  - The college has 'Practice School' Bakery and Health cafeteria - Beyond breads
  - Student photographers
  - Developing mobile and web-based applications.
  - One day Business on Campus.
  - Bringing out M.O.P. News - a campus newsletter
  - Aakriti - a Joint Stock Company on Campus

- The media students undertake Public Relation Campaigns.

• Students of the college script, present and produce programmes for the campus run Community radio

- Field visits, industrial visits and photography trips

#### Participative learning

- Exhibitions of learning
- Other participative learning methods include
  - Annual workshop Series
  - MOP Box speaker
  - Breakfast with CEO and rendezvous with writers
  - Dil Se (from the Heart) -with talks media professionals and Positives - Photography exhibition
- Programme Specific Active Learning methods:
  - Food safety audits
  - Street plays and role plays
  - mock Annual General Meetings and Moot Courts
  - 3D model making exercise
  - Broad Sheets, News Capsules
  - Videography and editing exercises.
  - Think-pair-share exercise
  - Heritage walk

#### Problem Solving Methodologies

- Case studies Methodology
- Diagnostic assessment cases and Personality Inventory tests in Psychology
- Debugging exercises in software programmes

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="#">NA</a>

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

- College has a 4-quadrant approach in using ICT in the teaching learning process (adopted from the model prescribed by the Ministry of Human resource Development, Government of India for developing online courses for Swayam)
  - Quadrant I: E- Tutorial-Providing Audio visual content in an organised form through
    - M.O.P Classroom - the YouTube channel of the college dedicated for learning.
    - Quadrant II: E-content -Providing self-instructional material through
      - Google Classroom - a classroom is created for every course wherein the course faculty uploads video lessons, presentations, notes, links to articles, case studies, additional reading materials etc.
      - Remote Access to digital resources - ProQuest, Ebsco, N-List and Dion Insight is provided through the library portal on the college website.
      - Quadrant III: Assessments -Conduct of tests and examinations through
        - Google classroom - Internal tests and assessments are conducted and evaluated using the G class.
        - Besides, ICT tools like Mentimeter, Flipgrid, Quizziz, Kahoot, jeopardy etc are used to conduct class tests, check-in check-out assessments.
    - Quadrant IV: Discussion forums -To engage learners to share opinions Infrastructure and views virtual forums are created through
      - Class WhatsApp groups
      - Stream page of Google classroom
      - Class discussions on Google meet

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://www.youtube.com/@them.o.p.classroom2361">https://www.youtube.com/@them.o.p.classroom2361</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

150

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The activities for the year are envisaged during the annual outbound training programme for faculty members - 'VISHNIC'. The Staff Council, the IQAC and the Controller of Examinations then convene to draft an action plan for the ensuing academic year. The Annual Academic Calendar is drawn up by the calendar committee based on these inputs. The Academic Calendar contains information such as number of working days per semester, significant academic events like Conferences, Workshops, Faculty Development Programmes, prominent student activities like cultural fests, Sports Day etc., Internal examinations, End semester examinations, holidays etc.

Each Programme also prepares an action plan at the start of the academic year comprising the specific plans relating to the interdepartmental / intra-mural / inter-collegiate competitions, workshops, seminars, conferences etc.

All course faculty draw up a lesson plan containing unit wise teaching objectives and learning outcomes, lecture schedule, teaching techniques to be used, activities for skill, entrepreneurship and employability development and Internal assessment components for the year. The teaching plan is designed to cover 40% of the curriculum prior to the first internal assessment and next 40% prior to the second internal assessment. The remaining 20% of the syllabus is completed before the end-of-semester exams.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

150

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

51

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1176

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

6

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

10

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- **VEMS (Vaishnav Examination Management System) has 100% IT integration. The entire examination procedure from registration to result publication is entirely automated with interface through unique logins for staff, students and COE office.**
- **Comprehensive Manual is available outlining various processes and procedures to be followed in the Conduct of examinations.**
- **Outcome based Education (OBE) was implemented in the year 2018-2019. Hence question paper setting adheres to a format that maps testing to course objectives and cognitive levels based on Bloom's revised taxonomy of Higher Order Thinking Skills.**

### Examination reforms 2020-21

- **In lieu of internship students can take up online course from reputed platforms and due credits will be awarded upon production of completion certificate .**



- Innovative IA component through open book test, thought and concept papers, take home assignments etc
- Evaluation of answer papers based on rubrics prepared for transparency and consistency.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="#">NA</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

### Course Outcomes

The Syllabus of all courses are unitized and each CO pertains to a particular unit. Hence every course has 5-6 course outcomes. The course outcomes are mapped to specific programme outcomes and cognitive levels and are presented at the end of the syllabus.

### Programme Specific Outcomes and Programme Outcomes

Programme specific outcomes are unique to each programme and lead up to the attainment of the department's overall Programme Outcomes. Course outcomes are also mapped to the Programme Outcomes and Programme Specific Outcomes.

### Communication of Outcomes to students and teachers

- Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) are displayed on the college website
- They are also displayed at various places including the classroom
- References to these Outcomes are made in the students' handbook.
- A booklet comprising outcomes placed in the college library.
- Beginning School - Orientation programme for the first-year provides an overview of the Program/Curriculum in the context of POs, PSOs, and COs.
- Syllabus and Lesson plan of each course contains the Course outcomes and provides a framework for their attainment.

These are circulated via Google Classroom and / or group mail.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="#">NIL</a>

## 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

### Measurement of Course outcomes

Performance in Internal assessment Tests -Internal Assessment 1 (IA1) pertaining to first two units of syllabus and Internal Assessment 2 (IA2) after completion of next two units. These measure the attainment of CO1 & CO 2 (IA1) and CO3 & CO4 (IA2) respectively.

Internal Assessment component pertains to Unit 5 of the syllabus and measures attainment of CO5.

The end semester examination is a comprehensive measure of attainment of CO1 to CO5.

Rubrics for measuring attainment of CO is fixed based on the class average of the course on a scale of 1 to 3. The Course outcome attainment is calculated for each course of the academic programme.

### Attainment of PSOs and POs

A CO-PO mapping and CO-PSO mapping is done by each course faculty for all courses of every academic programme on a scale of 1 to 3. Average scale level for each PO and PSO is computed.

The attainment of the PO/ PSO is then calculated as follows:

$(\text{CO attainment} \times \text{Average scale value of the PO/PSO}) / \text{Maximum attainment value (i.e. 3)}$ .

Finally, the overall PO average and PSO average is computed in percentage as a comprehensive measure of Overall attainment

levels.

Corrective and remedial measures are then planned and acted upon wherever required.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="#">NA</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1332

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="#">NA</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[https://mopvc.edu.in/wp-content/uploads/2021/12/1.4.2\\_STAKEHOLDER-AND-DEPARTMENT-WISE-ACTION-TAKEN-REPORT-2020-2021.pdf](https://mopvc.edu.in/wp-content/uploads/2021/12/1.4.2_STAKEHOLDER-AND-DEPARTMENT-WISE-ACTION-TAKEN-REPORT-2020-2021.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college places utmost importance to research and allied activities. Necessary infrastructure and facilities in terms of library support, state of the art laboratory facilities, updated software and e-resources have been made available to both the

students and faculty. Faculty members are encouraged to participate in sponsored research projects, Workshops on the nuances of research methods and IPR are conducted for the students and faculty. Departments of Commerce and Communication and Media Studies have been upgraded as research centres, through which 14 research scholars have received doctoral degrees and 21 are pursuing their PhD under the guidance of 8 research supervisors. Students are encouraged to engage in mini-projects and faculty to take-up major projects and are suitably recognised for their research achievements. The Research Advisory focusses on establishing the standards for the research activities of the college. Code of Ethics committees take up the responsibility of upgrading the research culture by maintaining a high degree of academic integrity. The institution's research agenda and research policy which aims at nurturing a quality research culture is updated in the website.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/8.-RESEARCH-POLICY.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/8.-RESEARCH-POLICY.pdf</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

14

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 3.2 - Resource Mobilization for Research

### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.5

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.2.2 - Number of teachers having research projects during the year

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="#">NIL</a>
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

8

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

3

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://www.societyofauditors.com/index.php">https://www.societyofauditors.com/index.php</a>
Any additional information	<a href="#">View File</a>

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

College has created an appropriate ecosystem for Research and Innovation by recruiting & developing desirable human resource. To facilitate networking and establish multi-disciplinary and interdisciplinary research collaborations, the college regularly invites renowned scholars from India and abroad for lectures and

discussions.. Incubation Centre enables its students to get first-hand experience in innovation driven activities to promote and sustain student innovations from ideation to startup . Entrepreneurship training is given to students through B-Plan competitions and Business on Campus opportunities. Incubation Centre trained 79 students and Group business ventures: Beyond Breads, the in-house bakery and Impressionz, a campus stationery store in commercialising business ideas. College is a member of the IIC of MHRD. M.O.P Bazaar, an annual event offers a plethora of products to the general public through student stalls. In 2021, the Bazaar was a 3-day virtual event with 35 booths run by 57 student entrepreneurs. Practise School activities of the various Departments like New Product Development training for Food Science students, trouble shooting by the Information Technology students etc has made the learning process an enjoyable and enriching experience for the students. Community outreach activities are organised through NSS, NCC, YRC, Rotaract clubs and common initiatives of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

91

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course**

**A. All of the above**

### work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

9

File Description	Documents
URL to the research page on HEI website	<a href="https://mopvc.edu.in/research-hub/">https://mopvc.edu.in/research-hub/</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

71

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

16



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

2

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

14.39

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

College has been in the forefront in sensitizing students to social issues through its extension activities. Student bodies like NCC, NSS, RRC and Rotaract organises blood donation camps, education awareness programmes, gender equality awareness activities and visits to households and schools in vicinity to create awareness among the community. Different departments undertake social outreach activities which are meant for helping society and training students to shoulder all responsibilities with ease. NSS Cell leads the extension activities to address local issues and sensitize students for their holistic development. It also works to develop the overall personality of

students through a series of regular activities which are undertaken in the form of special camps. The NCC army wing of the college belongs to 1Tamilnadu Girls Battalion, and the cadets have consistently performed well. Aahar is a scheme aimed at providing breakfast to underprivileged school children incentivising them to be regular to school and develop healthy eating habits. MOP CRS caters to the needs of the community by curating a host of informative programmes on empowering Women, entrepreneurship development and skill training. Vaishnav Initiative for Social Help (VISH), an annual fund raiser organised by the students, has channelized Rs. 27,00,004/-

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/MOPVC_EXTENSION-ACTIVITIES.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/MOPVC_EXTENSION-ACTIVITIES.pdf</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

46

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2795

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

684

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

9

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

**The Campus is spread across 1.33 acres (11902.65 sq.mts), and houses a multitude of facilities.**

**Infrastructure amenities include 47 ICT-enabled smart-classrooms,**

e-Content Lab, 8 seminar halls/auditoria, 55 LCD projectors and audio systems, 7 LED TVs, 212 Mbps Wi-fi, Open-Air Theatre and guestroom. 30 Laboratories and Learning Centres, with labs for research, skill-development, micro-processing, etc., and food science laboratories for innovation, analytics, testing, etc., green-matte studio, video, audio, photography and drawing studios, editing suites, and ad-photography shooting floor. Learning Centres are Counselling and Mentoring Centre, Innovation and Incubation Council, Campus-TV station, and M.O.P. Community Radio Channel. Computing facilities with 386 computers, domain-specific software licenses, administered through 4 server-rooms (15 servers). An air-conditioned Library with digital resource centre and research lab., digital resources and plagiarism-check service. Administrative and Academic Support is offered by the Controller-of-Examinations Office, the Curriculum Development Cell, the Placement Cell and the Record Room. Support is offered for differently-abled with ramps, 2 elevators, wheelchairs and specially designed washrooms.

Other facilities include Apollo Shine medical-station, cafeteria, 31 fire-extinguishers, 17 fire-exits, 2 solar-plants, 125-KVA generator, 116 CCTV-cameras, 8 DVRs, EPABX, PA system, RO drinking-water, 62 restrooms, and 20 automatic hand-sanitizer dispensers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/4.1.1_GEO-TAGGED-PHOTOGRAPHS-OF-INFRASTRUCTURE-FACILITIES.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/4.1.1_GEO-TAGGED-PHOTOGRAPHS-OF-INFRASTRUCTURE-FACILITIES.pdf</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has achieved an invincible position in sports and cultural activities. Extensive infrastructure is offered for cultural activities, with an open-air theatre (1500-seating capacity), A/C auditorium (500-seating capacity), Meghdoot (A/C theatre with 250-seating capacity), and 3 seminar halls (seating capacity of 150 each), all equipped with state-of-the-art facilities. A Student Cabinet room is available for use of student leaders.

The college has a global presence in sports and representations in

28 sporting categories, with awards at the Asian Games, the Commonwealth Games, etc. The Sports Ground (7436 sq.ft.), provides infrastructure for student sportspersons, and for PT classes for all students. The college supports athletes by hiring sports academies and grounds for practice and events, and by providing free and secure living arrangements in city hostels.

Transportation facilities are arranged for all students during sports meets and training sessions. The college has a tie-up with Sports Dynamix, a gymnasium and fitness centre which offers exclusive fitness packages for faculty and students. AUM (Yoga and Mental Health Centre) launched in June 2018, provides yoga and meditation sessions for students and faculty. The college also organizes International Yoga Day annually in the Madras University Union Grounds.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

55

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

246.88

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library houses a comprehensive collection of print resources. Library functions are fully automated with Autolib ILMS. It has a Digital Resource Centre, 22 computers with high-speed internet, self-service kiosks, and scanner for automating footfall. A e-library portal in the college website allows users to access a range of subscribed e-resources. The library has 64,510 books (38,093 print volumes, 26,417 e-books), 89 periodicals and 16 newspapers. An area of 2986 sq. ft. allows for several features, notably the Collectibles, which houses rare/notable books, the Alumni Corner (book-bank created from alumnae donations) and the Aspirant Corner, which offers a dedicated study space. The library also has institutional memberships with British Council and American Centre Chennai.

The library subscribes to EBSCO, ProQuest, NLIST and Dion-Insight databases, and to subject-specific online journals, such as the Journal of Food Science and select Sage journals. It also offers Unicheck plagiarism-check service.

The library is fully air-conditioned, with ergonomic seating and comfortable spaces for study and leisure reading. Shelves are by Godrej Storage Solutions. The library has a seating capacity of more than 150 users.

The library's digital display is used to share news clippings and upcoming college events. In-house reprography services are available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

**4.2.2 - Institution has access to the following: A. Any 4 or more of the above e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

9.52

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

1191

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>



### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College's IT Committee ensures 24/7 access to IT resources. The IT Policy is designed to ensure provision of high-end IT infrastructure to all stakeholders, maintenance of IT infrastructure, protect confidentiality of information, and to promote green computing methods.

Enterprise Resource Planning automates all academic and administrative processes. 25 laboratories facilitate skill-development, research, etc. The campus has hi-speed internet connectivity with 212 Mbps bandwidth. Software licenses with Microsoft, Adobe, Tally.ERP 9, Oracle etc., open-source software like Java, Python, etc., and Unicheck plagiarism-check ensure user support. Firewalls and antivirus (Sonic firewall, Kaspersky, McAfee and Sophos) eliminate cyber threats.

All classrooms are ICT-enabled, and the E-Content Development Centre enables development of digital learning content. 24/7 CCTV video-surveillance ensures students' safety.

Faculty and students have mopvc.edu.in and mopvaishnav.ac.in domains e-mail for communication. WhatsApp is used to communicate academic information. For admissions, dialforSMS is utilized. The college has an active MIS. ID Cards generation, datasheets, fee payments, etc. are completely automated. The library is fully automated (AutoLib). Google Workspace is used for online classes and proctored examinations. M.O.P. Rang Manch is the college channel for streaming live events and webcasts. M.O.P. Classroom is an exclusive YouTube channel to stream E-content lectures.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3810	386

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**      **A. 50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.3.4 - Institution has facilities for e-content development:**      **A. All four of the above**  
**Facilities available for e-content development**  
**Media Centre**  
**Audio-Visual Centre**  
**Lecture Capturing System (LCS)**  
**Mixing equipments and software for editing**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.youtube.com/@them.o.p.classroom2361/videos">https://www.youtube.com/@them.o.p.classroom2361/videos</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

**299.08**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college's Infrastructure Maintenance Committee oversees the maintenance of facilities.

Both in-house and outsourcing staff are employed for effective upkeep. Annual Maintenance Contracts for elevators, air-conditioners, RO water system, solar-plants, etc. ensure prompt maintenance. The campus has 24/7 security personnel, and strategically placed CCTV cameras, and fire extinguishers.

Hand-sanitizer dispensers are fitted at accessible points. An efficient Waste Management System administers disposal of biodegradable/ non-biodegradable wastes. Pest-control is done regularly. Plastics are banned on campus.

All classrooms and seminar halls are ICT-enabled and maintained well. Classrooms are cleaned and sanitized every day. Prompt action is taken by the Administrative Head for resolution of any concerns.

Laboratories are efficiently managed. Lab-work is supervised to ensure judicious usage of equipment. Stock-taking is done by departments annually and given to the Infrastructure Planning Committee.

The college's IT Committee administers maintenance of ICT. Maintenance of library facilities, including annual stock-taking, is overseen by library staff. Library user logs are automated.

The COE wing's Strongroom is used for confidential documents, while the Record Room efficiently stores all documentation. Periodic quality checks are conducted for the cafeteria. A qualified nurse administers Apollo Shine's on-campus medical station. The Sports ground is maintained by in-house staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/MOPVC_POLICY-FOR-MAINTENANCE-OF-ACADEMIC-PHYSICAL-SUPPORT-FACILITIES.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/MOPVC_POLICY-FOR-MAINTENANCE-OF-ACADEMIC-PHYSICAL-SUPPORT-FACILITIES.pdf</a>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

62

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year**

275

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**      **A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/5.1.3_Capacity-Development-and-Skills-Enhancement-Activities-2020-2021.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/5.1.3_Capacity-Development-and-Skills-Enhancement-Activities-2020-2021.pdf</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2384

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

207

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

335

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

119

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

85

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

M.O.P Sansad (Student Cabinet) is a body of democratically elected students' representatives modelled after the Indian Parliament, and provides a platform for students to be actively involved in decision-making and institutional processes.

Headed by the Prime Minister, two Deputy Prime Ministers, M.O.P. Sansad currently has 209 members and eight student Ministries - Youth Development, Health and Hygiene, Entrepreneurship, Environment, Sports and NCC, Home Affairs, Innovation and Design, and Communication.

The principal of the college acts as President and an MP is elected as Speaker of the House. Two parliamentary sessions are held every year. First Parliament session debates and approves activities plans of various Ministries, and once debated, approval is accorded for implementation. The second session reviews progress made and explores revisions if required. Each session incorporates a question hour, where student issues are discussed.

Apart from representing college at various inter-collegiate, sports, cultural and outreach activities; The Sansad organizes various cultural and sports activities, celebrates significant days and events of national and global importance, organises VISH - the annual fund-raiser of the college.

Student representatives are members of the Anti-ragging Committee, Grievance Redressal Committee, Board of Studies, Placement Cell.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mopvc.edu.in/student-cabinet/">https://mopvc.edu.in/student-cabinet/</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

88

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Registered Alumni Association, with a comprehensive alumnae database is managed by an able team comprising of the President, Vice President, Treasurer, Secretary and a college nominee.

The alumnae community of M.O.P.V.C. meet regularly, to both reminisce and to share their experiences after graduating from the institution.

Alumnae actively participate in the processes that benefit current student population and counsel them on career prospects and skill enhancements.

Alumnae also act as brand ambassadors of the college in their organizations/ industries, creating opportunities for industry-institute link-ups, especially in the context of placement opportunities for current and future graduates of the college.

The Alumni Book Donation Corner in the institutional library houses textbooks and reference books donated by alumnae.

MOPVC alumnae often give back to their alma mater via financial contributions. These support the college in continually expanding its facilities and infrastructure, to better meet the needs and requirements of a diverse student population. Some create endowments, which benefit deserving learners in various ways, such as scholarships and prizes in recognition of specific achievements.

M.O.P.V.C. has nurtured many student entrepreneurs, and they participate actively in college events such as M.O.P. Bazaar as alumnae as well.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://mopvc.edu.in/alumni-association/">https://mopvc.edu.in/alumni-association/</a>

#### 5.4.2 - Alumni's financial contribution during the year A. ? 15 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The vision of M.O.P. Vaishnav College is to develop competent, self-reliant women through leadership in learning, research, and engagement that facilitates innovation, inclusion and sustainability. These goals are pursued using the eight tenets of good governance as prescribed by the U.N., reflected in these examples:

##### Participatory governance

The Principal and the HoDs meet once a month for an open discussion on relevant academic and administrative matters.

##### Responsiveness to the ecosystem

Students' grievances are typically resolved within 15 working days.

##### Accountability

Faculty members prepare lesson plans for their subjects and share them with students. Periodic academic audits ensure adherence to the lesson plan.

##### Compliance with the rule of law

The College diligently follows mandates placed by higher education accreditation bodies, such as AICTE for the MBA programme.

#### Transparency

The College accounts are audited by internal and external auditors to ensure financial transparency.

#### Consensus-building

Consensus was drawn from staff and students for the time and manner deployment of online platforms during the pandemic lockdown.

#### Effectiveness and Efficiency

Seeing a strong interest in the entrepreneurship training offered in the BBA programme, the College retired B. Com (Information Systems Management) in 2016-17 and introduced an additional BBA programme in the second shift.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="#">NA</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralisation and participative management as institutional practices at M.O.P. Vaishnav College facilitate interactive decision-making. The Department Heads are self-accountable, and are empowered with necessary resources to implement the activities proposed at the beginning of the year in a Department calendar. Faculty members, students, parents and alumnae contribute in their various capacities to: manage curricular, co-curricular and extra-curricular events, ideate regarding extension service projects, provide inputs on curriculum modification, etc. Thus, all stakeholders have representation in the governance of the college.

The launch of the diploma and certificate programme introduced in 2018-19 offers a case in point, illustrating the manner in which responsibilities devolve to competent decision-makers in the organisation. To name a few: faculty of the various programmes

submitted proposals for industry-value courses; employability scope was studied and courses shortlisted by the Research Advisory Committee; teaching and non-teaching resource allocation were planned by the vice-principal and head of administration, respectively.

The blueprint helped set the plan in motion, and the inauguration was presided over by the Registrar of the University of Madras on August 18, 2018. The programme has since been successfully run year upon year, thanks to the combined effort of all the stakeholders.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="#">NA</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

M.O.P. Vaishnav College aspires to emerge as an Institute of Eminence by 2030. As a result of our vision, mission and quality policy, the College stands apart through several attributes beyond academics: the democratically elected Student Cabinet, M.O.P. Sansad; an impactful community service programme; a sports programme that has yielded national and international champions; and the distinctive entrepreneurship ecosystem, M.O.P. Swabhimaan, to name a few. The same guiding philosophy lies at the foundation of the following long-term term.

### Future plan - Vision 2030

M.O.P. Vaishnav's strategic plan 2030 was crafted based on its long-term vision of emerging as a University of international repute by 2035. Through foreign collaborations for internship, research and extension, M.O.P. will continue to pursue research and funding opportunities with greater vigour. Digital innovation will allow the College to virtually reach out and deliver services to many under-served areas. Feeling the need to focus on the long-term goal while navigating short-term conditions, M.O.P. Vaishnav

places emphasis on strong governance and objective oversight in its long-term strategic planning process. All short-term plans are designed to feed into the long-term vision.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The College adopts an agile organisational structure allowing decentralised functioning and quick decision-making. The effectiveness and efficiency with which the various responsibility centres perform their functions reflect the robustness of the system.

An outline of the system of governance is given below:

? The Management is headed by the Board of Governors. The Managing Committee-cum-Executive Council provides valuable inputs in the functioning of institution as an autonomous college.

? The other statutory bodies of the College are the Academic Council and the Boards of Studies.

? The Secretary of the Board of Governors provides guidance and support to the Principal in all administrative, academic and financial matters.

? The Principal, as the Head of the Institution, is responsible for various administrative services of the institution.

? The Vice-Principal, Deans of Academics and Students, Controller of Examinations and Head of Administration assist the Principal.

? The Academic Council is responsible for scrutinising the proposals of the Boards of Studies with regard to the academic programmes.

? The Staff Council comprising all Programme Heads supports the

Principal in the administration of the institution.

? The Student Cabinet, elected by the student body, is guided by the Dean of Students.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/ORGANOGRAM.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/ORGANOGRAM.pdf</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/2.-MOPVC_POLICY-FOR-RECRUITMNET- -PROMOTION.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/2.-MOPVC_POLICY-FOR-RECRUITMNET- -PROMOTION.pdf</a>

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The staff welfare and career advancement policies at M.O.P. Vaishnav are designed to ensure staff development and satisfaction. Key provisions are listed below:

Career development

Teaching staff -

? Study leave while pursuing Ph.D.

? Sabbaticals to serve short stints in the industry, thereby gaining hands-on experience.

? Membership fees of professional bodies such as Madras Management Association.

Non-teaching staff -

? Financial support for short-term courses or degree programmes.

Teaching and non-teaching staff -

? Capacity-building programmes - such as workshops on advanced Microsoft Excel.

? Scholarships for the education of the wards of non-teaching staff at the school and higher-education level.

Health

? Maternity leave and medical leave for teaching and non-teaching staff.

? Free annual medical check-up for non-teaching staff.

? Health card for all staff from our health partner for medical services even outside campus.

Welfare

? Reverse Osmosis plant to ensure potable water.

? Wi-fi facilities for all staff.

? Two elevators serving all floors.

? CCTV cameras in all classrooms and at key points on campus to enhance security.

Well-being

? Non-teaching staff provided with uniforms and free midday meals.

? Annual staff picnic for teaching staff.

? Annual three-day, all-expenses-paid leisure trip for non-

**teaching staff.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/3.-MOPVC_LOAN-POLICY.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/3.-MOPVC_LOAN-POLICY.pdf</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

24

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

15

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

90

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

M.O.P. Vaishnav College maintains four accounting entities for the convenience and transparency:

? MOPVC General Fees Account

? MOPVC Special Fees Account

? Development Fees Account

? Autonomous Account

The College Accounts Office maintains receipts and payments accounts, cash book, cheque book, cheques issue register, vouchers and bills for all financial matters. Internal and external financial audits are conducted regularly and obtains a certified report from a qualified chartered accountant.

Internal Audit:

? The Internal Audit is conducted on a quarterly basis.

? The accounting systems and procedures are authenticated based on the Audit reports of the Internal Auditor.

? The audited statements are submitted to the Management for corrective action if required.

Statutory Audit:

? Statutory Audit is conducted by the External Auditor appointed by the sponsoring body - Shri Vallabhacharya Vidya Sabha.

? Books of Accounts, Balance Sheet and the Income and Expenditure



Account are examined for veracity.

The scope of the Audit teams is spread over the majority of the accounting domain such as:

? Income and Expenditure Statement

? Payments and Receipts

? Verification of Assets and

? Statutory Compliance and Payments Audit

Any Audit objections raised are resolved amicably pursuant to the statutory rules.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.45

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

As an unaided, self-financing institution, with no aid from the Government, M.O.P. Vaishnav College depends on Management support, student fees and other sources for institutional income.

? Students' Fees

? Philanthropists' support

? Event sponsorships

? Consultancies - With unique skill-sets and technological infrastructure to offer, the college undertakes consultancy projects in many areas, such as short film-making for companies such as TVS Motors.

? M.O.P. Bazaar - This yearly student-run bazaar raises funds through entrance tickets.

? VISH (Vaishnav Initiative for Social Help) - Through this annual institutional social responsibility initiative, the college chooses a worthy cause and runs fundraising campaigns so as to make a sizable contribution to the cause.

Process to ensure optimal utilisation of funds

? Departments, in their year-ahead plan, raise requests for books and infrastructure improvements.

? The Planning Committee presents these to the Finance Committee, which allocates funds.

Some optimal utilisation areas

? Fresh books and journals for the library

? Lab equipment repair or replacement

? Scholarships and waivers for deserving students. Scholarships to the tune of nearly Rs. 1 crore are awarded annually.

? Social responsibility campaigns carried out by the NSS, NCC and Rotaract units.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/5.-MOPVC_POLICY-FOR-RESOURCE-MOBILIZATION.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/5.-MOPVC_POLICY-FOR-RESOURCE-MOBILIZATION.pdf</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the College has spearheaded several incremental advancements at the Institution in response to the report given by the Peer Team in the third cycle of NAAC accreditation.

? The IQAC widened its scope, initiating many quality improvement initiatives. Under its aegis, the Centre of Excellence was established to promote academic excellence, self-reliance, opportunities and social responsibility among students (2016-17).

? Starting in 2017-18, several MOUs have been inked with foreign universities to facilitate international internships (2017-18).

? The IQAC led the transition to outcome-based education, implemented by reviewing lesson plans and activity planners (2018-19).

? An Incubation Centre was launched to mentor budding entrepreneurs (2019-20).

? An e-content creation centre, Naalandha, featuring a state-of-the-art smartboard (2020-21), was established.

In other responses to the Peer Team report:

- A language lab for remedial English coaching was established.

? Gender inclusivity sensitisation programmes are organised by the Centre for Women's Studies.

? To encourage performing artistes, the College instituted an award, M.O.P. Yuva Sammaan, that includes a citation and Rs. 1 lakh for young achievers in three fields, one of which is performing arts.

? Remedial coaching is offered to slow learners as part of the interventional programme, 'Support.'

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/IQAC-Meeting-MInutes-2020-2021.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/IQAC-Meeting-MInutes-2020-2021.pdf</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC led the transition to the Outcome-based Education ecosystem in 2018-19. All lesson plans include activities geared towards one of three goals: skill development, employability or entrepreneurship development. Testing methods have also undergone a realignment so that every question in each question paper, both internal and external, is mapped with the pertinent knowledge level from Bloom's Taxonomy, so that all knowledge levels are tested.

? Academic audit: Under the aegis of the IQAC, Departments conduct internal academic audits twice a month, in which the Head of the Department discusses academic progress with other faculty members. External academic audits by faculty members from other institutions are also conducted once each semester.

? Value-added Courses: The IQAC has identified a variety of inter-departmental certificate programmes under the banner of Value-added Courses, designed to help students garner skills that are sought-after in the marketplace.

? M.O.P. Kaushal Kendra: The Life Skills programme, offered by M.O.P. Kaushal Kendra, with the support of an external resource-person, offers courses in areas such as 'Etiquette and Grooming Skills,' and 'Work Life Balance,' in line with the Jeevan Kaushal programme of the UGC.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the**

**A. Any 4 or all of the above**

**IQAC Feedback collected, analysed and used for improvement of the institution**  
**Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/Annual-reports-2020-2021.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/Annual-reports-2020-2021.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**M.O.P. Vaishnav College for Women (Autonomous) is a college that pioneers in its efforts to promote awareness on gender equity.**

**The Centre for Women's Studies was established to encourage informed deliberations on gender equality and women empowerment. The college conducts management funded research and development programmes, panel discussions and symposiums systematically to sensitize students on these issues.**

**Post graduate media programmes of the college, through its students' campaigns every year create awareness related to all pressing issues concerning women starting from Penn Kalvi (Women Education) to UNICEF funded project on Elimination of violence against women.**

**Safety for women is one of the primary concerns of the college and therefore multiple CCTV cameras are installed at all the vital points in the campus. Students and staff are encouraged to download Kavalan (Guardian) App, an initiative by Chennai police .**

To motivate students to adapt to the rapidly changing milieu and cope with extensive peer pressure, the college emphasizes on mentoring. A mentoring record is maintained to monitor the graph of growth of students.

M.O.P. has instituted an award called M.O.P. Yuva Sammaan award. This award is conferred on young women achievers every year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="#">NIL</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college has taken several initiatives for waste management and recycling programs.

The three coloured dust bin system serves the first stage of waste segregation. Through the student bodies like Student Cabinet, NCC and NSS, repeated awareness programmes are conducted to sensitise students in these matters

MoU signed with Well Being out of Waste is a project by ITC Limited on waste recycling. On an average around 1000 kgs of paper waste is given for recycling form the college every year.

Waste minimisation strategy is always followed in the chemical labs.

**Disposal of waste generated during food microbiology practical:**  
For safety reasons, all the petri-plates and conical flasks used for the inoculation and enumeration of the microorganisms are autoclaved (steam sterilized) to inactivate the biological agents. Once autoclaved, precautions are taken not to pour melted agar into sink or floor drains. They are allowed to cool and solidify for disposal as a bio waste.

Electronic goods in the campus are serviced, maintained and upgraded regularly to maximise longevity of usage. All hardware issues are repaired by technical staff to ensure minimum e-wastage. Empty toners, printer cartridges, dysfunctional computers and expired electronic items are sold to renowned agencies for safe recycling

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles

**3. Pedestrian-friendly pathways****4. Ban on use of plastic****5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**A. Any 4 or all of the above**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres  
Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and**

**B. Any 3 of the above**



**facilities for persons with disabilities:**  
**accessible website, screen-reading software,**  
**mechanized equipment, etc. Provision for**  
**enquiry and information: Human assistance,**  
**reader, scribe, soft copies of reading**  
**materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

M.O.P. Vaishnav College for Women has always exhibited its concern for the need of an inclusive society. As a renowned institution for Higher education, the college has ensured that inclusivity is an integral part of the college eco system.

To help the differently abled, parking areas are kept closer to the building. Ramps are provided for wheelchair users. Both the lifts closer to the entrance are spaced out in such a way that it could accommodate a student on a wheelchair and her attendant.

Students from different parts of the country constitute M.O.P. family.

The faculty in-charge of National Service Scheme (NSS), Youth Red Cross (YRC), Red Ribbon Club (RRC) and Community Radio Station (CRS) also encourage students from different cultures to join hands together for the extension activities that come under their banners.

Global exchange programmes are offered to students to help them go beyond the national boundaries to understand culture and tradition of other countries.

The college sets an example of an institution which embodies

cultural diversity by conducting varied range of culturally diverse events to familiarize students with the indigenous traditions and demonstrate that no culture is a monolith.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

M.O.P. Vaishnav College for Women (Autonomous) has a unique practice of having youth parliament in place of the student council. With the-8 ministry parliament house, the MPs are selected by the department. The Prime minister and the deputy prime minister are elected by the entire college through online voting.

The curricula for all the programmes are framed in such a way that adequate weightages are given for the subjects to promote the understanding of the Indian constitution.

The college has introduced a post-graduate program in Public Policy in the year 2020. The program aims at providing a platform to train students in policymaking.

All members of M.O.P. are motivated to exercise their democratic duty by casting their votes on the day of the election. Student volunteers create awareness regarding the importance of voting during the period of election.

The campaign on #saynotofakenews is an initiative of the college to inculcate the scientific temperament in the minds of students and also the common public. As a part of the campaign a four day workshop was conducted in collaboration with Reynolds School of Journalism, University of Nevada's.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National and International days and events are celebrated to remember with respect the indelible mark that they have created in history.

Independence Day and Republic day are celebrated with the chief guests hoisting the National Flag and addressing students.

On the occasion of Gandhi Jayanthi Gandhi quotient quiz is a marked event of the college every year.

The college's youth parliament considers Teachers' Day as one the most important days that they need to celebrate.

Thanks Giving Day is another important day celebrated to honour the teachers and also all the others who have made differences in their lives.

International Yoga Day is celebrated on a large scale wherein over thousands of students assemble in a common venue to practice and preach yoga for individual and universal wellbeing.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Objectives of the Practice

- To create a sense of accountability and responsibility among students
- To prepare them to take leadership roles in future
- To hone their critical thinking ability and decision-making skills.
- To instill confidence in them to speak for others
- To encourage them to practice team leadership through active group participation

A shift from student council to student cabinet was felt ideal. M.O.P. Sansad is headed by the student Prime Minister who is democratically elected. Nominations are called for. The candidate with maximum number of votes is elected as Prime Minister and she is assisted by two deputy Prime Ministers. Each department nominates a minister who is assisted by a deputy minister.

The Principal of the college acts as President and an MP is

elected as Speaker of the House.

#### MINISTRIES:

HEALTH & HYGIENE

ENVIRONMENT

YOUTH AFFAIRS

HOME AFFAIRS

SPORTS

INNOVATION & DESIGN

COMMUNICATIONS

ENTREPRENEURSHIP

- In November 2020 the first e-Bazaar, a three-day virtual event on Facebook was inaugurated by Professor S. Gowri, Vice Chancellor of University of Madras.
- In 2020, a book donation drive was conducted, which resulted in the cabinet launching M.O.P. Bookshelf at the annual M.O.P.

File Description	Documents
Best practices in the Institutional website	<a href="https://mopvc.edu.in/igac-best-practices/">https://mopvc.edu.in/igac-best-practices/</a>
Any other relevant information	<u>NIL</u>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

M.O.P. Vaishnav College was established with the ideal of women's empowerment at its core. M.O.P. Swabhimaan aims at creating job providers rather than job seekers through a distinctive multi-pronged approach.

The thrust on entrepreneurship is a natural outcome of the

'Panchsheel' or 5- 'I'. The process can best be described through the following five actions:

- Impact
- Imagine
- Ideate
- Imbibe
- Inspire

The Entrepreneurship Development cell of M.O.P. Vaishnav College is the nerve centre of all activities that pertain to creating entrepreneurial system and culture among students.

The Ministry of Entrepreneurship Development - one of the eight ministries of M.O.P. Sansad, or the Student Cabinet - organizes the annual student-run M.O.P. Bazaar. It is a platform for students to showcase their entrepreneurial skills.

The Incubation Centre, launched in 2019, trains students in idea generation and business plan preparation. Business-on-Campus practice school initiatives are conducted as a part of incubation on campus. A total of 146 students have registered under the incubation centre which has produced 96 entrepreneurs.

The Management Studies programmes every year conduct business plan competitions for students M.O.P. MBA students have also emerged winners several years in a row, winning cash prizes, at the B-Plan competition organized by the Madras Management Association.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

All programmes at M.O.P. Vaishnav College adopt Choice Based Credit System (CBCS) and are based on the guidelines of the UGC, the Tamil Nadu State Council for Higher Education (TANSICHE) and the University of Madras. The programmes espouse the spirit of Work Skills 2020 and embody equity, quality, affordability and accountability as laid out by the National Education Policy (2020).

The College offers 15 undergraduate, 8 postgraduate, and 2 research programmes designed to facilitate development of employability skills, value orientation, and social responsibility in students in accordance with global, national, regional and local requirements. From 2018 onwards, a paradigm shift to outcome-based learning was implemented, with the curriculum reflecting this in content and learning initiatives.

Each programme has a defined mandate stated in the Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs). These outcomes are framed to specifically address local, regional, national and global requirements. Courses are curated to satisfy market needs at various levels, as captured in the national mission goals and schemes. For example, certificate courses such as Mobile App Development, and Social Media and Web Analytics embrace the mission of Digital India while also promoting the Start-up India mission.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="https://mopvc.edu.in/1-1-1-curriculum-design-and-development-process-programme-outcomes-programme-specific-outcomes-list-of-courses-having-relevance-from-local-to-global-needs/">https://mopvc.edu.in/1-1-1-curriculum-design-and-development-process-programme-outcomes-programme-specific-outcomes-list-of-courses-having-relevance-from-local-to-global-needs/</a>

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year**

15

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**

513

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year**

39

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System**



23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

M.O.P. Vaishnav College actively incorporates into the curriculum sensitisation on gender, professional ethics, human values, and environmental and sustainability issues.

#### Professional Ethics

Professional ethics are central to M.O.P.'s value-based education system. Students enrolled in the course on Sports Marketing, for example, study ethical tenets of sports, such as responsibility, fairness and respect.

#### Human Values

Holistic education imparts to learners a firm foundation in human values. For example, in the Socioeconomic Policy course offered by B.A. Economics, units on Health, Education and Microfinance Policies expose students to the importance of inclusion at all levels.

#### Gender

The importance of gender diversity and equality is emphasized in many courses. For example, in the Training and Development course offered by M.A. Human Resources Management, topics such as anti-sexual harassment training and cross-cultural training are dealt with at length.

#### Environment and Sustainability

All undergraduate students are offered a course on Environmental Studies. Interdisciplinary electives on ecology

and waste management are also offered. Many core courses are structured to include applications of environmental and sustainability principles in the context of the respective subject domains. A number of courses take on the issues raised by the Sustainable Development Goals set by the United Nations.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

22

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

3732

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

2696

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/1.4.1-STAKEHOLDER-FEEDBACK-ANALYSIS-AND-REPORT-2020-2021-1.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/1.4.1-STAKEHOLDER-FEEDBACK-ANALYSIS-AND-REPORT-2020-2021-1.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following**

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/1.4.2-STAKEHOLDER-AND-DEPARTMENT-WISE-ACTION-TAKEN-REPORT-2020-2021-1.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/1.4.2-STAKEHOLDER-AND-DEPARTMENT-WISE-ACTION-TAKEN-REPORT-2020-2021-1.pdf</a>
Any additional information	<a href="#">View File</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

1363

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

451

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

**Learning levels are assessed through a three-pronged approach:**

- Observations of faculty during Induction Programme
- Evaluation of trainer during course on Communication skills
- A class test is conducted at the end of first two weeks in all courses.
- Howard Gardner's Theory of Multiple Intelligences is also applied to identify different capabilities and exceptional abilities inherent in the learner

**Special Programmes for Advanced learners:**

- Opportunities to earn additional credits, enroll in Diploma and Certificate programmes, International Summer Course opportunities, Semester Abroad Programmes with suitable credit transfers and Leadership opportunities
- Scholar Card entitles them to borrow 3 additional books from the library
- Aspirant Corner in library containing resources for competitive examinations.
- Encouraged to present papers, co-author research papers with teachers

### Special Programmes for Slow Learners: 'Support' - Interventional Programme:

- Additional Mentoring, Remedial sessions, Extra tests and improvement exams.
- A Support card is maintained to keep track of the remedial classes and the academic progress of slow learners.
- Peer coaching, group assignments and projects to help improve their performance.
- Study materials and coaching are offered in the vernacular language

### Tracking the progress of Slow and Advanced Learners:

- The academic progress is measured through improvements in GPA & CGPA and recorded in a tracking sheet.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/10/2020	3810	150

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

#### Experiential learning

- Practical or laboratory Component has been included in several courses
- 8 Postgraduate, 4 Undergraduate programmes have mandatory

#### project work

- A minimum of 4 weeks internship
- The college has 'Practice School' Bakery and Health cafeteria - Beyond breads
- Student photographers
- Developing mobile and web-based applications.
- One day Business on Campus.
- Bringing out M.O.P. News - a campus newsletter
- Aakriti - a Joint Stock Company on Campus
- The media students undertake Public Relation Campaigns.

• Students of the college script, present and produce programmes for the campus run Community radio

- Field visits, industrial visits and photography trips

#### Participative learning

- Exhibitions of learning
- Other participative learning methods include
  - Annual workshop Series
  - MOP Box speaker
  - Breakfast with CEO and rendezvous with writers
  - Dil Se (from the Heart) -with talks media professionals and Positives - Photography exhibition
- Programme Specific Active Learning methods:
  - Food safety audits
  - Street plays and role plays
  - mock Annual General Meetings and Moot Courts
  - 3D model making exercise
  - Broad Sheets, News Capsules
  - Videography and editing exercises.
  - Think-pair-share exercise
  - Heritage walk

#### Problem Solving Methodologies

- Case studies Methodology
- Diagnostic assessment cases and Personality Inventory tests in Psychology
- Debugging exercises in software programmes

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="#">NA</a>

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

- College has a 4-quadrant approach in using ICT in the teaching learning process (adopted from the model prescribed by the Ministry of Human resource Development, Government of India for developing online courses for Swayam)
- Quadrant I: E- Tutorial-Providing Audio visual content in an organised form through
  - M.O.P Classroom - the YouTube channel of the college dedicated for learning.
  - Quadrant II: E-content -Providing self-instructional material through
    - Google Classroom - a classroom is created for every course wherein the course faculty uploads video lessons, presentations, notes, links to articles, case studies, additional reading materials etc.
    - Remote Access to digital resources - ProQuest, Ebsco, N-List and Dion Insight is provided through the library portal on the college website.
    - Quadrant III: Assessments -Conduct of tests and examinations through
      - Google classroom - Internal tests and assessments are conducted and evaluated using the G class.
      - Besides, ICT tools like Mentimeter, Flipgrid, Quizziz, Kahoot, jeopardy etc are used to conduct class tests, check-in check-out assessments.
  - Quadrant IV: Discussion forums -To engage learners to share opinions Infrastructure and views virtual forums are created through
    - Class WhatsApp groups
    - Stream page of Google classroom
    - Class discussions on Google meet

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://www.youtube.com/@them.o.p.classroom2361">https://www.youtube.com/@them.o.p.classroom2361</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

150

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The activities for the year are envisaged during the annual outbound training programme for faculty members - 'VISHNIC'. The Staff Council, the IQAC and the Controller of Examinations then convene to draft an action plan for the ensuing academic year. The Annual Academic Calendar is drawn up by the calendar committee based on these inputs. The Academic Calendar contains information such as number of working days per semester, significant academic events like Conferences, Workshops, Faculty Development Programmes, prominent student activities like cultural fests, Sports Day etc., Internal examinations, End semester examinations, holidays etc.

Each Programme also prepares an action plan at the start of the academic year comprising the specific plans relating to the interdepartmental / intra-mural / inter-collegiate competitions, workshops, seminars, conferences etc.

All course faculty draw up a lesson plan containing unit wise teaching objectives and learning outcomes, lecture schedule, teaching techniques to be used, activities for skill, entrepreneurship and employability development and Internal



assessment components for the year. The teaching plan is designed to cover 40% of the curriculum prior to the first internal assessment and next 40% prior to the second internal assessment. The remaining 20% of the syllabus is completed before the end-of-semester exams.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

150

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

51

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1176

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

6

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

10

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- VEMS (Vaishnav Examination Management System) has 100% IT integration. The entire examination procedure from registration to result publication is entirely automated with interface through unique logins for staff, students and COE office.
- Comprehensive Manual is available outlining various processes and procedures to be followed in the Conduct of

examinations.

- Outcome based Education (OBE) was implemented in the year 2018-2019. Hence question paper setting adheres to a format that maps testing to course objectives and cognitive levels based on Bloom's revised taxonomy of Higher Order Thinking Skills.

#### Examination reforms 2020-21

- In lieu of internship students can take up online course from reputed platforms and due credits will be awarded upon production of completion certificate .
- Innovative IA component through open book test, thought and concept papers, take home assignments etc
- Evaluation of answer papers based on rubrics prepared for transparency and consistency.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="#">NA</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

### Course Outcomes

The Syllabus of all courses are unitized and each CO pertains to a particular unit. Hence every course has 5-6 course outcomes. The course outcomes are mapped to specific programme outcomes and cognitive levels and are presented at the end of the syllabus.

### Programme Specific Outcomes and Programme Outcomes

Programme specific outcomes are unique to each programme and lead up to the attainment of the department's overall Programme Outcomes. Course outcomes are also mapped to the Programme Outcomes and Programme Specific Outcomes.

### Communication of Outcomes to students and teachers

- Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) are displayed on the college website
- They are also displayed at various places including the classroom
- References to these Outcomes are made in the students' handbook.
- A booklet comprising outcomes placed in the college library.
- Beginning School - Orientation programme for the first-year provides an overview of the Program/Curriculum in the context of POs, PSOs, and COs.
- Syllabus and Lesson plan of each course contains the Course outcomes and provides a framework for their attainment. These are circulated via Google Classroom and / or group mail.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="#">NIL</a>

## 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

### Measurement of Course outcomes

Performance in Internal assessment Tests -Internal Assessment 1 (IA1) pertaining to first two units of syllabus and Internal Assessment 2 (IA2) after completion of next two units. These measure the attainment of CO1 & CO 2 (IA1) and CO3 & CO4 (IA2) respectively.

Internal Assessment component pertains to Unit 5 of the syllabus and measures attainment of CO5.

The end semester examination is a comprehensive measure of attainment of CO1 to CO5.

Rubrics for measuring attainment of CO is fixed based on the class average of the course on a scale of 1 to 3. The Course outcome attainment is calculated for each course of the

academic programme.

#### Attainment of PSOs and POs

A CO-PO mapping and CO-PSO mapping is done by each course faculty for all courses of every academic programme on a scale of 1 to 3. Average scale level for each PO and PSO is computed.

The attainment of the PO/ PSO is then calculated as follows:

$(\text{CO attainment} \times \text{Average scale value of the PO/PSO}) / \text{Maximum attainment value (i.e. 3)}$ .

Finally, the overall PO average and PSO average is computed in percentage as a comprehensive measure of Overall attainment levels.

Corrective and remedial measures are then planned and acted upon wherever required.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="#">NA</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1332

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="#">NA</a>

### 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

[https://mopvc.edu.in/wp-content/uploads/2021/12/1.4.2\\_STAKEHOLDER-AND-DEPARTMENT-WISE-ACTION-TAKEN-REPORT-2020-2021.pdf](https://mopvc.edu.in/wp-content/uploads/2021/12/1.4.2_STAKEHOLDER-AND-DEPARTMENT-WISE-ACTION-TAKEN-REPORT-2020-2021.pdf)

## **RESEARCH, INNOVATIONS AND EXTENSION**

### **3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college places utmost importance to research and allied activities. Necessary infrastructure and facilities in terms of library support, state of the art laboratory facilities, updated software and e-resources have been made available to both the students and faculty. Faculty members are encouraged to participate in sponsored research projects, Workshops on the nuances of research methods and IPR are conducted for the students and faculty. Departments of Commerce and Communication and Media Studies have been upgraded as research centres, through which 14 research scholars have received doctoral degrees and 21 are pursuing their PhD under the guidance of 8 research supervisors. Students are encouraged to engage in mini-projects and faculty to take-up major projects and are suitably recognised for their research achievements. The Research Advisory focusses on establishing the standards for the research activities of the college. Code of Ethics committees take up the responsibility of upgrading the research culture by maintaining a high degree of academic integrity. The institution's research agenda and research policy which aims at nurturing a quality research culture is updated in the website.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/8.-RESEARCH-POLICY.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/8.-RESEARCH-POLICY.pdf</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

14

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.5

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="#">NIL</a>
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

8



File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

3

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://www.societyofauditors.com/index.php">https://www.societyofauditors.com/index.php</a>
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

College has created an appropriate ecosystem for Research and Innovation by recruiting & developing desirable human resource. To facilitate networking and establish multi-disciplinary and interdisciplinary research collaborations, the college regularly invites renowned scholars from India and abroad for lectures and discussions.. Incubation Centre enables its students to get first-hand experience in innovation driven activities to promote and sustain student innovations from ideation to startup . Entrepreneurship training is given to students through B-Plan competitions and Business on Campus opportunities. Incubation Centre trained 79 students and Group business ventures: Beyond Breads, the in-house bakery and Impressionz, a campus stationery store in commercialising business ideas. College is a member of the IIC of MHRD. M.O.P Bazaar, an annual event offers a plethora of products to the general public through student stalls. In 2021, the Bazaar was a 3-day virtual event with 35 booths run by 57 student entrepreneurs. Practise School activities of the various

Departments like New Product Development training for Food Science students, trouble shooting by the Information Technology students etc has made the learning process an enjoyable and enriching experience for the students. Community outreach activities are organised through NSS, NCC, YRC, Rotaract clubs and common initiatives of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

91

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year****3.4.2.1 - Number of PhD students registered during the year**

9

File Description	Documents
URL to the research page on HEI website	<a href="https://mopvc.edu.in/research-hub/">https://mopvc.edu.in/research-hub/</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

71

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

16

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed****3.4.5.1 - Total number of Citations in Scopus during the year**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

2

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

14.39

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

College has been in the forefront in sensitizing students to social issues through its extension activities. Student bodies like NCC, NSS, RRC and Rotaract organises blood donation camps, education awareness programmes, gender equality awareness activities and visits to households and schools in vicinity to create awareness among the community. Different departments undertake social outreach activities which are meant for helping society and training students to shoulder all responsibilities with ease. NSS Cell leads the extension activities to address local issues and sensitize students for their holistic development. It also works to develop the overall personality of students through a series of regular activities which are undertaken in the form of special camps. The NCC army wing of the college belongs to 1Tamilnadu Girls Battalion, and the cadets have consistently performed well. Aahar is a scheme aimed at providing breakfast to underprivileged school children incentivising them to be regular to school and develop healthy eating habits. MOP CRS caters to the needs of the community by curating a host of informative programmes on empowering Women, entrepreneurship development and skill training. Vaishnav Initiative for Social Help (VISH), an annual fund raiser organised by the students, has channelized Rs. 27,00,004/-

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/MOPVC_EXTENSION-ACTIVITIES.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/MOPVC_EXTENSION-ACTIVITIES.pdf</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

46

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2795

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.7 - Collaboration

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

684

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

9

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The Campus is spread across 1.33 acres (11902.65 sq.mts), and houses a multitude of facilities.

Infrastructure amenities include 47 ICT-enabled smart-classrooms, e-Content Lab, 8 seminar halls/auditoria, 55 LCD projectors and audio systems, 7 LED TVs, 212 Mbps Wi-fi, Open-Air Theatre and guestroom. 30 Laboratories and Learning Centres, with labs for research, skill-development, micro-processing, etc., and food science laboratories for innovation, analytics, testing, etc., green-matte studio, video, audio, photography and drawing studios, editing suites, and ad-photography shooting floor. Learning Centres are Counselling

and Mentoring Centre, Innovation and Incubation Council, Campus-TV station, and M.O.P. Community Radio Channel. Computing facilities with 386 computers, domain-specific software licenses, administered through 4 server-rooms (15 servers). An air-conditioned Library with digital resource centre and research lab., digital resources and plagiarism-check service. Administrative and Academic Support is offered by the Controller-of-Examinations Office, the Curriculum Development Cell, the Placement Cell and the Record Room. Support is offered for differently-abled with ramps, 2 elevators, wheelchairs and specially designed washrooms.

Other facilities include Apollo Shine medical-station, cafeteria, 31 fire-extinguishers, 17 fire-exits, 2 solar-plants, 125-KVA generator, 116 CCTV-cameras, 8 DVRs, EPABX, PA system, RO drinking-water, 62 restrooms, and 20 automatic hand-sanitizer dispensers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/4.1.1_GEO-TAGGED-PHOTOGRAPHS-OF-INFRASTRUCTURE-FACILITIES.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/4.1.1_GEO-TAGGED-PHOTOGRAPHS-OF-INFRASTRUCTURE-FACILITIES.pdf</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has achieved an invincible position in sports and cultural activities. Extensive infrastructure is offered for cultural activities, with an open-air theatre (1500-seating capacity), A/C auditorium (500-seating capacity), Meghdoot (A/C theatre with 250-seating capacity), and 3 seminar halls (seating capacity of 150 each), all equipped with state-of-the-art facilities. A Student Cabinet room is available for use of student leaders.

The college has a global presence in sports and representations in 28 sporting categories, with awards at the Asian Games, the Commonwealth Games, etc. The Sports Ground (7436 sq.ft.), provides infrastructure for student sportspersons, and for PT classes for all students. The college supports athletes by hiring sports academies and grounds for practice and events, and by providing free and secure living arrangements in city



hostels. Transportation facilities are arranged for all students during sports meets and training sessions. The college has a tie-up with Sports Dynamix, a gymnasium and fitness centre which offers exclusive fitness packages for faculty and students. AUM (Yoga and Mental Health Centre) launched in June 2018, provides yoga and meditation sessions for students and faculty. The college also organizes International Yoga Day annually in the Madras University Union Grounds.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

55

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

246.88

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library houses a comprehensive collection of print resources. Library functions are fully automated with Autolib ILMS. It has a Digital Resource Centre, 22 computers with high-speed internet, self-service kiosks, and scanner for automating footfall. A e-library portal in the college website allows users to access a range of subscribed e-resources. The library has 64,510 books (38,093 print volumes, 26,417 e-books), 89 periodicals and 16 newspapers. An area of 2986 sq. ft. allows for several features, notably the Collectibles, which houses rare/notable books, the Alumni Corner (book-bank created from alumnae donations) and the Aspirant Corner, which offers a dedicated study space. The library also has institutional memberships with British Council and American Centre Chennai.

The library subscribes to EBSCO, ProQuest, NLIST and Dion-Insight databases, and to subject-specific online journals, such as the Journal of Food Science and select Sage journals. It also offers Unicheck plagiarism-check service.

The library is fully air-conditioned, with ergonomic seating and comfortable spaces for study and leisure reading. Shelves are by Godrej Storage Solutions. The library has a seating capacity of more than 150 users.

The library's digital display is used to share news clippings and upcoming college events. In-house reprography services are available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

9.52

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

1191

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College's IT Committee ensures 24/7 access to IT resources. The IT Policy is designed to ensure provision of high-end IT infrastructure to all stakeholders, maintenance of IT infrastructure, protect confidentiality of information, and to promote green computing methods.

Enterprise Resource Planning automates all academic and

administrative processes. 25 laboratories facilitate skill-development, research, etc. The campus has hi-speed internet connectivity with 212 Mbps bandwidth. Software licenses with Microsoft, Adobe, Tally.ERP 9, Oracle etc., open-source software like Java, Python, etc., and Unicheck plagiarism-check ensure user support. Firewalls and antivirus (Sonic firewall, Kaspersky, McAfee and Sophos) eliminate cyber threats.

All classrooms are ICT-enabled, and the E-Content Development Centre enables development of digital learning content. 24/7 CCTV video-surveillance ensures students' safety.

Faculty and students have mopvc.edu.in and mopvaishnav.ac.in domains e-mail for communication. WhatsApp is used to communicate academic information. For admissions, dialforSMS is utilized. The college has an active MIS. ID Cards generation, datasheets, fee payments, etc. are completely automated. The library is fully automated (AutoLib). Google Workspace is used for online classes and proctored examinations. M.O.P. Rang Manch is the college channel for streaming live events and webcasts. M.O.P. Classroom is an exclusive YouTube channel to stream E-content lectures.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3810	386

File Description	Documents
Upload any additional information	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus</b>	<b>A. 50 Mbps</b>
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File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

**A. All four of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.youtube.com/@them.o.p.classroom2361/videos">https://www.youtube.com/@them.o.p.classroom2361/videos</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### **4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

**299.08**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

**The college's Infrastructure Maintenance Committee oversees the maintenance of facilities.**

**Both in-house and outsourcing staff are employed for effective upkeep. Annual Maintenance Contracts for elevators, air-conditioners, RO water system, solar-plants, etc. ensure prompt**

maintenance. The campus has 24/7 security personnel, and strategically placed CCTV cameras, and fire extinguishers.

Hand-sanitizer dispensers are fitted at accessible points. An efficient Waste Management System administers disposal of biodegradable/ non-biodegradable wastes. Pest-control is done regularly. Plastics are banned on campus.

All classrooms and seminar halls are ICT-enabled and maintained well. Classrooms are cleaned and sanitized every day. Prompt action is taken by the Administrative Head for resolution of any concerns.

Laboratories are efficiently managed. Lab-work is supervised to ensure judicious usage of equipment. Stock-taking is done by departments annually and given to the Infrastructure Planning Committee.

The college's IT Committee administers maintenance of ICT. Maintenance of library facilities, including annual stock-taking, is overseen by library staff. Library user logs are automated.

The COE wing's Strongroom is used for confidential documents, while the Record Room efficiently stores all documentation. Periodic quality checks are conducted for the cafeteria. A qualified nurse administers Apollo Shine's on-campus medical station. The Sports ground is maintained by in-house staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/MOPVC_POLICY-FOR-MAINTENANCE-OF-ACADEMIC-PHYSICAL-SUPPORT-FACILITIES.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/MOPVC_POLICY-FOR-MAINTENANCE-OF-ACADEMIC-PHYSICAL-SUPPORT-FACILITIES.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

62

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

275

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/5.1.3_Capacity-Development-and-Skills-Enhancement-Activities-2020-2021.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/5.1.3_Capacity-Development-and-Skills-Enhancement-Activities-2020-2021.pdf</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2384

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

207

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education



<b>335</b>	
File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year</b>	
<b>5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year</b>	
<b>119</b>	
File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year</b>	
<b>85</b>	
File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution</b>	
<p><b>M.O.P Sansad (Student Cabinet) is a body of democratically elected students' representatives modelled after the Indian Parliament, and provides a platform for students to be actively involved in decision-making and institutional processes.</b></p>	

Headed by the Prime Minister, two Deputy Prime Ministers, M.O.P. Sansad currently has 209 members and eight student Ministries - Youth Development, Health and Hygiene, Entrepreneurship, Environment, Sports and NCC, Home Affairs, Innovation and Design, and Communication.

The principal of the college acts as President and an MP is elected as Speaker of the House. Two parliamentary sessions are held every year. First Parliament session debates and approves activities plans of various Ministries, and once debated, approval is accorded for implementation. The second session reviews progress made and explores revisions if required. Each session incorporates a question hour, where student issues are discussed.

Apart from representing college at various inter-collegiate, sports, cultural and outreach activities; The Sansad organizes various cultural and sports activities, celebrates significant days and events of national and global importance, organises VISH - the annual fund-raiser of the college.

Student representatives are members of the Anti-ragging Committee, Grievance Redressal Committee, Board of Studies, Placement Cell.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mopvc.edu.in/student-cabinet/">https://mopvc.edu.in/student-cabinet/</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

88

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Registered Alumni Association, with a comprehensive alumnae database is managed by an able team comprising of the President, Vice President, Treasurer, Secretary and a college nominee.

The alumnae community of M.O.P.V.C. meet regularly, to both reminisce and to share their experiences after graduating from the institution.

Alumnae actively participate in the processes that benefit current student population and counsel them on career prospects and skill enhancements.

Alumnae also act as brand ambassadors of the college in their organizations/ industries, creating opportunities for industry-institute link-ups, especially in the context of placement opportunities for current and future graduates of the college.

The Alumni Book Donation Corner in the institutional library houses textbooks and reference books donated by alumnae.

MOPVC alumnae often give back to their alma mater via financial contributions. These support the college in continually expanding its facilities and infrastructure, to better meet the needs and requirements of a diverse student population. Some create endowments, which benefit deserving learners in various ways, such as scholarships and prizes in recognition of specific achievements.

M.O.P.V.C. has nurtured many student entrepreneurs, and they participate actively in college events such as M.O.P. Bazaar as alumnae as well.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://mopvc.edu.in/alumni-association/">https://mopvc.edu.in/alumni-association/</a>

**5.4.2 - Alumni's financial contribution during the year**

A. ? 15 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The vision of M.O.P. Vaishnav College is to develop competent, self-reliant women through leadership in learning, research, and engagement that facilitates innovation, inclusion and sustainability. These goals are pursued using the eight tenets of good governance as prescribed by the U.N., reflected in these examples:

#### Participatory governance

The Principal and the HoDs meet once a month for an open discussion on relevant academic and administrative matters.

#### Responsiveness to the ecosystem

Students' grievances are typically resolved within 15 working days.

#### Accountability

Faculty members prepare lesson plans for their subjects and share them with students. Periodic academic audits ensure adherence to the lesson plan.

#### Compliance with the rule of law

The College diligently follows mandates placed by higher education accreditation bodies, such as AICTE for the MBA programme.

#### Transparency

The College accounts are audited by internal and external auditors to ensure financial transparency.

#### Consensus-building

Consensus was drawn from staff and students for the time and manner deployment of online platforms during the pandemic lockdown.

#### Effectiveness and Efficiency

Seeing a strong interest in the entrepreneurship training offered in the BBA programme, the College retired B. Com (Information Systems Management) in 2016-17 and introduced an additional BBA programme in the second shift.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="#">NA</a>

#### 6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralisation and participative management as institutional practices at M.O.P. Vaishnav College facilitate interactive decision-making. The Department Heads are self-accountable, and are empowered with necessary resources to implement the activities proposed at the beginning of the year in a Department calendar. Faculty members, students, parents and alumnae contribute in their various capacities to: manage curricular, co-curricular and extra-curricular events, ideate regarding extension service projects, provide inputs on curriculum modification, etc. Thus, all stakeholders have representation in the governance of the college.

The launch of the diploma and certificate programme introduced in 2018-19 offers a case in point, illustrating the manner in which responsibilities devolve to competent decision-makers in the organisation. To name a few: faculty of the various programmes submitted proposals for industry-value courses; employability scope was studied and courses shortlisted by the Research Advisory Committee; teaching and non-teaching resource allocation were planned by the vice-principal and head of administration, respectively.

The blueprint helped set the plan in motion, and the inauguration was presided over by the Registrar of the University of Madras on August 18, 2018. The programme has

since been successfully run year upon year, thanks to the combined effort of all the stakeholders.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="#">NA</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

M.O.P. Vaishnav College aspires to emerge as an Institute of Eminence by 2030. As a result of our vision, mission and quality policy, the College stands apart through several attributes beyond academics: the democratically elected Student Cabinet, M.O.P. Sansad; an impactful community service programme; a sports programme that has yielded national and international champions; and the distinctive entrepreneurship ecosystem, M.O.P. Swabhimaan, to name a few. The same guiding philosophy lies at the foundation of the following long-term term.

### Future plan - Vision 2030

M.O.P. Vaishnav's strategic plan 2030 was crafted based on its long-term vision of emerging as a University of international repute by 2035. Through foreign collaborations for internship, research and extension, M.O.P. will continue to pursue research and funding opportunities with greater vigour. Digital innovation will allow the College to virtually reach out and deliver services to many under-served areas. Feeling the need to focus on the long-term goal while navigating short-term conditions, M.O.P. Vaishnav places emphasis on strong governance and objective oversight in its long-term strategic planning process. All short-term plans are designed to feed into the long-term vision.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The College adopts an agile organisational structure allowing decentralised functioning and quick decision-making. The effectiveness and efficiency with which the various responsibility centres perform their functions reflect the robustness of the system.

An outline of the system of governance is given below:

? The Management is headed by the Board of Governors. The Managing Committee-cum-Executive Council provides valuable inputs in the functioning of institution as an autonomous college.

? The other statutory bodies of the College are the Academic Council and the Boards of Studies.

? The Secretary of the Board of Governors provides guidance and support to the Principal in all administrative, academic and financial matters.

? The Principal, as the Head of the Institution, is responsible for various administrative services of the institution.

? The Vice-Principal, Deans of Academics and Students, Controller of Examinations and Head of Administration assist the Principal.

? The Academic Council is responsible for scrutinising the proposals of the Boards of Studies with regard to the academic programmes.

? The Staff Council comprising all Programme Heads supports the Principal in the administration of the institution.

? The Student Cabinet, elected by the student body, is guided by the Dean of Students.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/ORGANOGRAM.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/ORGANOGRAM.pdf</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/2.-MOPVC_POLICY-FOR-RECRUITMNET- -PROMOTION.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/2.-MOPVC_POLICY-FOR-RECRUITMNET- -PROMOTION.pdf</a>

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The staff welfare and career advancement policies at M.O.P. Vaishnav are designed to ensure staff development and satisfaction. Key provisions are listed below:

Career development

Teaching staff -

? Study leave while pursuing Ph.D.



? Sabbaticals to serve short stints in the industry, thereby gaining hands-on experience.

? Membership fees of professional bodies such as Madras Management Association.

Non-teaching staff -

? Financial support for short-term courses or degree programmes.

Teaching and non-teaching staff -

? Capacity-building programmes - such as workshops on advanced Microsoft Excel.

? Scholarships for the education of the wards of non-teaching staff at the school and higher-education level.

Health

? Maternity leave and medical leave for teaching and non-teaching staff.

? Free annual medical check-up for non-teaching staff.

? Health card for all staff from our health partner for medical services even outside campus.

Welfare

? Reverse Osmosis plant to ensure potable water.

? Wi-fi facilities for all staff.

? Two elevators serving all floors.

? CCTV cameras in all classrooms and at key points on campus to enhance security.

Well-being

? Non-teaching staff provided with uniforms and free midday meals.

? Annual staff picnic for teaching staff.

? Annual three-day, all-expenses-paid leisure trip for non-teaching staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/3.-MOPVC_LOAN-POLICY.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/3.-MOPVC_LOAN-POLICY.pdf</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

24

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

15

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

90

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

M.O.P. Vaishnav College maintains four accounting entities for the convenience and transparency:

? MOPVC General Fees Account

? MOPVC Special Fees Account

? Development Fees Account

? Autonomous Account

The College Accounts Office maintains receipts and payments accounts, cash book, cheque book, cheques issue register, vouchers and bills for all financial matters. Internal and external financial audits are conducted regularly and obtains a certified report from a qualified chartered accountant.

Internal Audit:

? The Internal Audit is conducted on a quarterly basis.

? The accounting systems and procedures are authenticated based on the Audit reports of the Internal Auditor.

? The audited statements are submitted to the Management for corrective action if required.

Statutory Audit:

? Statutory Audit is conducted by the External Auditor appointed by the sponsoring body - Shri Vallabhacharya Vidya Sabha.

? Books of Accounts, Balance Sheet and the Income and Expenditure Account are examined for veracity.

The scope of the Audit teams is spread over the majority of the accounting domain such as:

? Income and Expenditure Statement

? Payments and Receipts

? Verification of Assets and

? Statutory Compliance and Payments Audit

Any Audit objections raised are resolved amicably pursuant to the statutory rules.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.45

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

As an unaided, self-financing institution, with no aid from the Government, M.O.P. Vaishnav College depends on Management support, student fees and other sources for institutional income.

? Students' Fees

? Philanthropists' support

? Event sponsorships

? Consultancies - With unique skill-sets and technological infrastructure to offer, the college undertakes consultancy projects in many areas, such as short film-making for companies such as TVS Motors.

? M.O.P. Bazaar - This yearly student-run bazaar raises funds through entrance tickets.

? VISH (Vaishnav Initiative for Social Help) - Through this annual institutional social responsibility initiative, the college chooses a worthy cause and runs fundraising campaigns so as to make a sizable contribution to the cause.

Process to ensure optimal utilisation of funds

? Departments, in their year-ahead plan, raise requests for books and infrastructure improvements.

? The Planning Committee presents these to the Finance Committee, which allocates funds.

Some optimal utilisation areas

? Fresh books and journals for the library

? Lab equipment repair or replacement

? Scholarships and waivers for deserving students. Scholarships to the tune of nearly Rs. 1 crore are awarded annually.

? Social responsibility campaigns carried out by the NSS, NCC and Rotaract units.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/5.-MOPVC_POLICY-FOR-RESOURCE-MOBILIZATION.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/5.-MOPVC_POLICY-FOR-RESOURCE-MOBILIZATION.pdf</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the College has spearheaded several incremental advancements at the Institution in response to the report given by the Peer Team in the third cycle of NAAC accreditation.

? The IQAC widened its scope, initiating many quality improvement initiatives. Under its aegis, the Centre of Excellence was established to promote academic excellence, self-reliance, opportunities and social responsibility among students (2016-17).

? Starting in 2017-18, several MOUs have been inked with foreign universities to facilitate international internships (2017-18).

? The IQAC led the transition to outcome-based education, implemented by reviewing lesson plans and activity planners (2018-19).

? An Incubation Centre was launched to mentor budding entrepreneurs (2019-20).

? An e-content creation centre, Naalandha, featuring a state-of-the-art smartboard (2020-21), was established.

In other responses to the Peer Team report:

- A language lab for remedial English coaching was established.

? Gender inclusivity sensitisation programmes are organised by the Centre for Women's Studies.

? To encourage performing artistes, the College instituted an award, M.O.P. Yuva Sammaan, that includes a citation and Rs. 1 lakh for young achievers in three fields, one of which is performing arts.

? Remedial coaching is offered to slow learners as part of the interventional programme, 'Support.'

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/IQAC-Meeting-MInutes-2020-2021.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/IQAC-Meeting-MInutes-2020-2021.pdf</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC led the transition to the Outcome-based Education ecosystem in 2018-19. All lesson plans include activities geared towards one of three goals: skill development, employability or entrepreneurship development. Testing methods have also undergone a realignment so that every question in each question paper, both internal and external, is mapped with the pertinent knowledge level from Bloom's Taxonomy, so that all knowledge levels are tested.

? Academic audit: Under the aegis of the IQAC, Departments conduct internal academic audits twice a month, in which the Head of the Department discusses academic progress with other faculty members. External academic audits by faculty members from other institutions are also conducted once each semester.

? Value-added Courses: The IQAC has identified a variety of inter-departmental certificate programmes under the banner of Value-added Courses, designed to help students garner skills that are sought-after in the marketplace.

? M.O.P. Kaushal Kendra: The Life Skills programme, offered by M.O.P. Kaushal Kendra, with the support of an external resource-person, offers courses in areas such as 'Etiquette and Grooming Skills,' and 'Work Life Balance,' in line with the Jeevan Kaushal programme of the UGC.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the**

**A. Any 4 or all of the above**

**IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://mopvc.edu.in/wp-content/uploads/2021/12/Annual-reports-2020-2021.pdf">https://mopvc.edu.in/wp-content/uploads/2021/12/Annual-reports-2020-2021.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

**M.O.P. Vaishnav College for Women (Autonomous) is a college that pioneers in its efforts to promote awareness on gender equity.**

**The Centre for Women's Studies was established to encourage informed deliberations on gender equality and women empowerment. The college conducts management funded research and development programmes, panel discussions and symposiums systematically to sensitize students on these issues.**

**Post graduate media programmes of the college, through its students' campaigns every year create awareness related to all pressing issues concerning women starting from Penn Kalvi (Women Education) to UNICEF funded project on Elimination of violence against women.**

**Safety for women is one of the primary concerns of the college and therefore multiple CCTV cameras are installed at all the vital points in the campus. Students and staff are encouraged**



to download Kavalan (Guardian) App, an initiative by Chennai police .

To motivate students to adapt to the rapidly changing milieu and cope with extensive peer pressure, the college emphasizes on mentoring. A mentoring record is maintained to monitor the graph of growth of students.

M.O.P. has instituted an award called M.O.P. Yuva Sammaan award. This award is conferred on young women achievers every year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="#">NIL</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college has taken several initiatives for waste management and recycling programs.

The three coloured dust bin system serves the first stage of waste segregation. Through the student bodies like Student Cabinet, NCC and NSS, repeated awareness programmes are conducted to sensitise students in these matters

MoU signed with Well Being out of Waste is a project by ITC Limited on waste recycling. On an average around 1000 kgs of paper waste is given for recycling form the college every year.

Waste minimisation strategy is always followed in the chemical labs.

Disposal of waste generated during food microbiology practical: For safety reasons, all the petri-plates and conical flasks used for the inoculation and enumeration of the microorganisms are autoclaved (steam sterilized) to inactivate the biological agents. Once autoclaved, precautions are taken not to pour melted agar into sink or floor drains. They are allowed to cool and solidify for disposal as a bio waste.

Electronic goods in the campus are serviced, maintained and upgraded regularly to maximise longevity of usage. All hardware issues are repaired by technical staff to ensure minimum e-wastage. Empty toners, printer cartridges, dysfunctional computers and expired electronic items are sold to renowned agencies for safe recycling

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for**

A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

#### 7.1.6 - Quality audits on environment and energy undertaken by the institution

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-**

**B. Any 3 of the above**

**friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

M.O.P. Vaishnav College for Women has always exhibited its concern for the need of an inclusive society. As a renowned institution for Higher education, the college has ensured that inclusivity is an integral part of the college eco system.

To help the differently abled, parking areas are kept closer to the building. Ramps are provided for wheelchair users. Both the lifts closer to the entrance are spaced out in such a way that it could accommodate a student on a wheelchair and her attendant.

Students from different parts of the country constitute M.O.P. family.

The faculty in-charge of National Service Scheme (NSS), Youth Red Cross (YRC), Red Ribbon Club (RRC) and Community Radio Station (CRS) also encourage students from different cultures

to join hands together for the extension activities that come under their banners.

Global exchange programmes are offered to students to help them go beyond the national boundaries to understand culture and tradition of other countries.

The college sets an example of an institution which embodies cultural diversity by conducting varied range of culturally diverse events to familiarize students with the indigenous traditions and demonstrate that no culture is a monolith.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

M.O.P. Vaishnav College for Women (Autonomous) has a unique practice of having youth parliament in place of the student council. With the-8 ministry parliament house, the MPs are selected by the department. The Prime minister and the deputy prime minister are elected by the entire college through online voting.

The curricula for all the programmes are framed in such a way that adequate weightages are given for the subjects to promote the understanding of the Indian constitution.

The college has introduced a post-graduate program in Public Policy in the year 2020. The program aims at providing a platform to train students in policymaking.

All members of M.O.P. are motivated to exercise their democratic duty by casting their votes on the day of the election. Student volunteers create awareness regarding the importance of voting during the period of election.

The campaign on #saynotofakenews is an initiative of the college to inculcate the scientific temperament in the minds of students and also the common public. As a part of the campaign a four day workshop was conducted in collaboration with

**Reynolds School of Journalism, University of Nevada's.**

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**National and International days and events are celebrated to remember with respect the indelible mark that they have created in history.**

**Independence Day and Republic day are celebrated with the chief guests hoisting the National Flag and addressing students.**

**On the occasion of Gandhi Jayanthi Gandhi quotient quiz is a**

marked event of the college every year.

The college's youth parliament considers Teachers' Day as one the most important days that they need to celebrate.

Thanks Giving Day is another important day celebrated to honour the teachers and also all the others who have made differences in their lives.

International Yoga Day is celebrated on a large scale wherein over thousands of students assemble in a common venue to practice and preach yoga for individual and universal wellbeing.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Objectives of the Practice

- To create a sense of accountability and responsibility among students
- To prepare them to take leadership roles in future
- To hone their critical thinking ability and decision-making skills.
- To instill confidence in them to speak for others
- To encourage them to practice team leadership through active group participation

A shift from student council to student cabinet was felt ideal. M.O.P. Sansad is headed by the student Prime Minister who is democratically elected. Nominations are called for. The candidate with maximum number of votes is elected as Prime Minister and she is assisted by two deputy Prime Ministers.

Each department nominates a minister who is assisted by a deputy minister.

The Principal of the college acts as President and an MP is elected as Speaker of the House.

**MINISTRIES:**

**HEALTH & HYGIENE**

**ENVIRONMENT**

**YOUTH AFFAIRS**

**HOME AFFAIRS**

**SPORTS**

**INNOVATION & DESIGN**

**COMMUNICATIONS**

**ENTREPRENEURSHIP**

- In November 2020 the first e-Bazaar, a three-day virtual event on Facebook was inaugurated by Professor S. Gowri, Vice Chancellor of University of Madras.
- In 2020, a book donation drive was conducted, which resulted in the cabinet launching M.O.P. Bookshelf at the annual M.O.P.

File Description	Documents
Best practices in the Institutional website	<a href="https://mopvc.edu.in/igac-best-practices/">https://mopvc.edu.in/igac-best-practices/</a>
Any other relevant information	NIL

**7.3 - Institutional Distinctiveness**

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

M.O.P. Vaishnav College was established with the ideal of women's empowerment at its core. M.O.P. Swabhimaan aims at



creating job providers rather than job seekers through a distinctive multi-pronged approach.

The thrust on entrepreneurship is a natural outcome of the 'Panchsheel' or 5- 'I'. The process can best be described through the following five actions:

- Impact
- Imagine
- Ideate
- Imbibe
- Inspire

The Entrepreneurship Development cell of M.O.P. Vaishnav College is the nerve centre of all activities that pertain to creating entrepreneurial system and culture among students.

The Ministry of Entrepreneurship Development - one of the eight ministries of M.O.P. Sansad, or the Student Cabinet - organizes the annual student-run M.O.P. Bazaar. It is a platform for students to showcase their entrepreneurial skills.

The Incubation Centre, launched in 2019, trains students in idea generation and business plan preparation. Business-on-Campus practice school initiatives are conducted as a part of incubation on campus. A total of 146 students have registered under the incubation centre which has produced 96 entrepreneurs.

The Management Studies programmes every year conduct business plan competitions for students M.O.P. MBA students have also emerged winners several years in a row, winning cash prizes, at the B-Plan competition organized by the Madras Management Association.

File Description	Documents
Appropriate link in the institutional website	<a href="https://mopvc.edu.in/institution-distinctiveness/">https://mopvc.edu.in/institution-distinctiveness/</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

M.O.P. Vaishnav College for Women has various development plans in place that will support improvements to the college's

facilities. Comprehensive campaigns and initiatives that will aid students in understanding values will be organised in order to inculcate in them traits of social responsibility and rich values. With the provision of better rainwater harvesting capabilities, water facilitation would be improved. The vegetable garden will be changed and improved with the addition of new herb and vegetable species, which helps to create a more environmentally friendly campus and, in turn, a more environmentally friendly society. In order to contribute to a green and clean campus, new plant kinds will be added to the vertical garden. Several outreach activities are to be launched through MOP CRS and NSS to promote several causes like gender equality, women's menstrual hygiene and health. As part of the celebration of MOP's 30th anniversary and in an effort to encourage an entrepreneurial spirit, the management will honour 30 alumni entrepreneurs who were able to launch their start-up before the age of 30.