



M.O.P. Vaishnav College for Women (Autonomous)

(College affiliated to the University of Madras & Re-accredited at "A++" Grade by NAAC)

No.20, IV Lane, Nungambakkam High Road, Chennai - 600 034. India.

Phone : 044 - 2833 0262 / 2833 0677 Fax : 044 - 2833 0385

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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

On the decisions of the IQAC meeting held on 15th July 2021 and 24th Sep 2021

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken:

Sno.	Decision	Action Taken
1	An FDP on NAAC criterion is scheduled during August 2021	FDP on NAAC Criterion is organized.
2	Workshop to be scheduled for teaching and non-teaching staff on covid practices and protocols respectively during August 2021	Workshops on Covid practices and protocols organized.
3	Workshop on MS-Excel and Emergency control to be scheduled during September 2021.	Workshops organized on MS-Excel and Emergency control.
4	Induction programme for newly recruited faculty members on Code of conduct, welfare schemes, service and leave rules, lesson plan preparation and assessment methodology are scheduled during August 2021.	Induction Programme for newly recruited faculty members organised.
5	All faculty members are instructed to adopt revised blooms taxonomy to write learning outcomes, prepare lesson plans and question papers for internal assessments	Faculty adopted revised blooms taxonomy for lesson plans and internal assessments question paper setting.
6	Departments are instructed to conduct all department activities online. Student Induction programme(Freshers Orientation session) to be planned online during the month of September 2021.	Department activities are held online and Fresher Orientation programme is organized.

7	II, III year UG students to register online for Value added courses under Kaushal Kendra during August/September 2021	Students registered for Value added courses and classes commenced.
8	IIQA is planned to submit by end of October 2021.	IIQA submitted.
9	Faculty members are motivated to work towards research publications and patents	Faculty members published patents
10	Departments are instructed to submit academic audit and mentoring reports for Odd semester	Departments submitted Academic Audit and mentoring reports
11	Faculty members are instructed to submit e-content lectures	Faculty members e-content lectures are recorded in Naalanda and uploaded in MOP Classroom portal

R. Geetha

IQAC Co-ordinator

COORDINATOR
INTERNAL QUALITY ASSURANCE CELL
M.O.P. Vaishnav College for Women
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No. 20, IV Lane, Nungambakkam High Road
Chennai-600 034

H. B. I.

Chairperson of the IQAC

Principal
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Action Taken Report

On the decisions of the IQAC meeting held on 22nd Oct 2021, 8th Dec 2021, 28th Dec 2021 and 7th Jan 2022

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken:

Sno.	Decision	Action Taken
1	Departments informed to update online MIS entry and submit data for NIRF ranking 2021	Departments submitted MIS reports.
2	Quality initiatives such as Digital audit to be conducted in the month of Nov/Dec	Digital audit conducted and report submitted.
3	UN Day celebration by student cabinet	Students celebrated the UN Day focusing on 17 sustainable goals.
4	NAAC SSR Submission	SSR submitted in Dec 2021 and departments are ready with documents for peer team visit.
5	Video Lectures – MOP Classroom	Faculty members prepared and recorded video lectures in Naalandha and uploaded lectures in MOP Classroom portal.
6	Training for Nonteaching staff	Training given on Computer Skill, Advanced tools in Excel etc for non-teaching staff
7	Sessions for Teaching faculty	Training on Research paper and Basic statistical tools for research is organized for the faculty members.

8	A Workshop will be conducted for the faculty members to calculate the attainment of outcomes for the batch 2018-2021.	Workshop organized.
9	Departments to submit mentoring report for odd semester during last week of November/December	Departments submitted mentoring reports.
10	Non-evaluative value-added courses namely academic writing, research skills and DMAUSS training for II years is scheduled during Dec/Jan	Courses conducted for UG II year students.
11	Celebration of Azadi ka Amrit Mahotsav	Departments organized activities to commemorate the celebration of 75 Azadi ka Amrit Mahotsav.
12	All Department faculty and research scholars to publish at least one research article in SCOPUS/UGC care list Journal.	Faculty members published papers in SCOPUS/UGC care list Journals.

R. Geavony
IQAC Co-ordinator

COORDINATOR
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On the decisions of the IQAC meeting held on 28th Jan 2022, 28th March 2022 and 27th April 2022

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken:

Sno.	Decision	Action Taken
1	Online End Semester examination	End Semester examination conducted following online examination protocols.
2	Workshops and training session for Teaching faculty	Series of training sessions organized for faculty members on Photo Journalism, Basic Trouble Shooting, Innovative Approaches to Design Thinking, Technology in Accounting, Quickbooks, Zohobooks and Goodbooks.
3	Workload & Lesson Plan	Heads submitted workload & lesson plan for the even semester Academic Year 2021-2022
4	Depts offered many new courses under IDE, NME etc. Online registration – IDE, NME, Kaushal Kendra courses.	UG students enrolled online for inter-disciplinary electives, non-major electives and Kaushal Kendra courses.

5	External Academic Audit to be organized by departments by Apr/May 2022.	All departments organised External Academic Audit and submitted reports.
6	Departments to submit mentoring report for even semester.	Departments submitted mentoring reports.
7	Feedback link on Institution and Faculty will be available online to students during April/May 2022.	Student feedback collected online.
8	Staff Annual Trip-VISHNIC 2022 planned during April 2022.	Staff taken to Annual Trip-VISHNIC on 4 th April 2022 .
9	Green audit and Energy audit	Quality initiatives such as green audit, energy audit are completed and report submitted.
10	All faculty members to work on the Activity Planner for the next academic year 2022-2023.	Departments submitted Activity Planner for the academic year 2022-2023.
11	Departments to submit workload and lesson plan for next academic year	Departments submitted workload and lesson plan of 2022-2023.
12	Principal discussed constitution of various committees for next academic year	Various committees are constituted by the Principal

R. Leavony
IQAC Co-ordinator

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