M.O.P. VAISHNAV COLLEGE FOR WOMEN

(Autonomous)

(College affiliated to University of Madras & Re-accredited with CGPA 3.56/4 by NAAC)

Chennai - 600 034

2017 - 2018

STUDENT HANDBOOK & CALENDAR

M.O.P. Vaishnav College For Women

(Autonomous)

(College affiliated to University of Madras & Re-accredited with CGPA 3.56/4 by NAAC)

20, IV Lane, Nungambakkam High Road,
Nungambakkam, Chennai - 600 034, Tamil Nadu, India.
Tel : 91-44-2833 0262 / 0677 / 0507
E-mail : mopvaishnav@mopvc.edu.in
Website : www. mopvc.edu.in

STUDENT HANDBOOK & CALENDAR
2017 - 2018

ANTI RAGGING COMMITTEE

Dr. Lalitha Balakrishnan - *Principal*
M.O.P. Vaishnav College for Women

Dr. D. Uthira - *Vice Principal*
M.O.P. Vaishnav College for Women

Prime Minister - Student Cabinet - 2017 - 2018
M.O.P. Vaishnav College for Women

Inspector
Thousand Lights Police Station, Tel - 044 - 23452684

Ragging in any form is strictly forbidden under law.

Students found guilty of the same shall face legal action and will be liable to be expelled from the college immediately.

STUDENT DATA SHEET
(College Copy)

Photo to be pasted here

(To be filled by the student in CAPITAL Letters)
NAME (as per +2 Marksheet)

_____

D.O.B (DD/MM/YYYY) _____

Blood Group : _____

Year of Study : I / II / III _____

Name of the Degree : _____

College Register No. : _____

Student Mobile No. _____

Student E-mail ID : _____

(Use of Mobile phones is strictly prohibited on campus. This information is sought to be used as a means of communication with the student beyond working hours)

RESIDENTIAL ADDRESS :

(for communication)

_____

_____

_____

Tel No. _____

PERSON TO BE CONTACTED IN CASE OF EMERGENCY

Name _____

Tel No. (O) _____

Res. _____

Mobile : _____

Relationship with the Student :

_____

STUDENT DATA SHEET
(Student Copy)

Photo to be pasted here

(To be filled by the student in CAPITAL Letters)
NAME (as per +2 Marksheet)

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Name _____

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Res. _____

Mobile : _____

Relationship with the Student :

_____

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COLLEGE PRAYER

Gananaatham lambodaram ekadantam upaasmahe//

Deenanaatha dayaanidhe vakratundam upaasmahe /

Sundara vinaayaka ekadantam upaasmahe//1//

Paarvatisuta paahi maam dayaakara karunaakara/

Sarva vighna vinaashaka ekadantam upaasmahe//2//

TRANSLATION

Oh! The Lord of the ganas! the one with a huge belly !

One who has a single tusk! I contemplate on Thee!

Saviour of the distressed ! An ocean of compassion, with a curved trunk !

I contemplate on Thee!

Charming one! The spiritual preceptor!

One who has a single tusk! contemplate on thee!

Protect me! O son of Parvati!

The ever compassionate and sympathetic one!

The destroyer of all obstacles!

One who has a single tusk! I contemplate on Thee!

VISION

To evolve into a university of international repute.

MISSION

“To provide a unique learning experience which will enable the students to realize their innate potential and mould their overall personality”

Mission Goals

- Promoting Academic Excellence
- Developing Self - Reliant Individuals
- Providing Career Opportunities and
- Creating Socially Responsible Citizens.

INSTITUTIONAL ACCOLADES

- “Managerial Excellence Award for Educational Institutions” by Madras Management Association - 2003.
- MBA programme has been ranked in top 50 B-Schools in the country consistently for last 3 years by
  - Business India
  - Outlook B-School survey
  - GHRDC
- Community Radio Station - National Award in 2016.
- Only Self-financing College to be ranked in top 50 in India Today

ACCOLADES IN SPORTS

- The College has Medalists in Asian games, SAF, Common wealth games.
- The College has been winning the most prestigious Madras University A.L. Mudaliar Athletic Trophy for 14 years since 2003.
- Won Madras University Sivanthi Adityan rolling trophy consecutively for 14 years since 2004 for contributing maximum number of players to the Madras University teams.
- Won Madras University P. Haridas M.O.P. Trophy consecutively for 11 years since 2005 for winning the maximum number of Inter-collegiate tournaments

GENESIS

M.O.P. Vaishnav College for Women is committed to the goals of attracting and supporting top caliber women students in the areas of higher education. Dewan Bahadur M.O.Parthasarathy Aiyengar a leading barrister, visionary philanthropist of yester years was an advocate of women's education. Sri Vallabhacharya Vidya Sabha, the prominent managing body of D.G. Vaishnav College, in its silver Jubilee Year in association with Dewan Bahadur M.O.Parthasarathy Aiyengar Charities established this women's college in 1992. This college is a dream realization, the result of the determination and sustained efforts of the two trusts. Both of these organizations have eminent industrialists, administrators and people committed to the cause of women's education. While M.O.P. charities set apart the prime land in the heart of Chennai, the infrastructure and administrative expertise are being provided by Sri Vallabhacharya Vidya Sabha. Since its inception the college has recorded a phenomenal continual growth.

Initiated with just three courses - B.Com, BBA, B.Sc. (Maths) the college offers today 14 UG, 7 PG courses and a research programme in the Department of Commerce. The college affiliated to the University of Madras, has strength of 3544 students, thus, recording a qualitative and quantitative growth. The college has been reaccredited by NAAC (National Assessment & Accreditation Council) with an "A" grade and with a CGPA of 3.56 on a 4 point scale.

M.O.P. Vaishnav college for women also has the distinction of being one of the youngest colleges in the country to have been granted Autonomy by the University Grants Commission and the University of Madras.

COURSES OFFERED

SCHOOL OF BUSINESS

Research

- ✧ Ph.D. (Commerce) Full Time & Part Time

Postgraduate

- ✧ M.B.A
- ✧ M.Com
- ✧ M.A. (HRM)

Undergraduate

- ✧ B.B.A. **(Shift I & II)**
- ✧ B.Com (Accounting and Finance) **(Shift I & II)**
- ✧ B.Com (Marketing Management) **(Shift II)**
- ✧ B.Com (Corporate Secretaryship) **(Shift II)**
- ✧ B.Com (Honours)

SCHOOL OF COMMUNICATION AND MEDIA STUDIES

Postgraduate

- ✧ M.A. CommunicatIon
- ✧ M.A. Media Management

Undergraduate

- ✧ B.Sc. Visual Communication
- ✧ B.Sc. Electronic Media
- ✧ B.A. Journalism

SCHOOL OF INFORMATION TECHNOLOGY

Postgraduate

- ✧ M.Sc. Information Technology

Undergraduate

- ✧ B.Sc. Computer Science
- ✧ B.C.A. (Shift II)
- ✧ B.Sc. Mathematics

SCHOOL OF FOOD SCIENCE

Postgraduate

- ✧ M.Sc. Food Technology & Management

Undergraduate

- ✧ B.Sc. Food Science & Management

SCHOOL OF SOCIAL SCIENCE

- ✧ B.A. Sociology
- ✧ B.Sc.Psychology

M.O.P's Approach in Empowering of Women through Quality Education

M.O.P. Vaishnav College for Women (Autonomous) is committed to the cause of empowering women through holistic education that would enrich their personality and groom them into academically proficient self-reliant, culturally-rich, responsible and confident individuals.

A student who enters the portals of M.O.P. acquires more than a degree. She is

- Trained to identify her hidden Talents.
- Skillfully equipped to be economically independent.
- Aided in developing a holistic personality.
- Trained to become an effective communicator.
- Nurtured as a leader with social consciousness.

Our Approach

Student Segmentation : Students are segmented based on learning ability, personality, communication skills, talents, career focus and social consciousness. The programmes of the college are then customised to cater to the needs of each student segment.

Beginning School : An intensive course for all the first year students to enable them to have a smooth transition from school to college and to help them imbibe the learning philosophy of the institution and kindle in her the curiosity for life-long learning.

Creating an exciting learning environment

Innovative Teaching Methodologies : Such as Check in-Check out, quiz, Case study, Guest lectures, Role play, Group discussion, Brain storming, Audio Visual Presentations, Simulations and projects are followed.

Integrating Technology into the classrooms :

a Every classroom is a smart classroom with LCD projector, audio-visual equipment, modular furniture, Wi Fi, radio and television connectivity.

b. Campus television - A campus television station of the college connects all classrooms to a base station that relays programmes on 'Channel MOP'.

c. The College has a conducive atmosphere that comprises the best and latest in technology with a **Wi-Fi enabled campus, 5 fully equipped computer labs, a fully automated library a digital resource centre and state of-art media labs.**

MOP CRS: The College is the first in the country to have its own community radio channel MOP CRS @ 107.8 MHz. Students in the college are trained in Radio Programming and RJing. The College is the most sought after Talent Hunt destination by leading commercial radio stations.

Industry institution Interface : The College in its constant endeavour to keep abreast with the latest trends has an active interface with industry through guest lectures, colloquia, seminars and workshops. The College has also signed MOUs with organizations and several other institutions for exchange of expertise and human resources.

Soft Skills Training : Communication skills, Personality Development skills, Leadership and Management skills are being imparted to all the students to make them employable.

Certificate programmes in job oriented skills : Job oriented skills are being imparted in the form of certifcate programmes. Students can choose from over 35 certificate courses being offered.

Inter-Disciplinary Electives : A cafeteria approach enables students to choose courses from other disciplines in order to benefit from the synergy of an inter-disciplinary curriculum.

Students Training and Development programmes : Students are given an opportunity to explore and develop their hobbies and interests through varied training programmes such as Speciality culinary training, Cosmetology, Fine Arts etc.

Entrepreneurship Development Cell : The College aims at creating "Job providers" rather than job seekers through a structured Entrepreneurship development programme. The ED cell of the college functions as an incubator centre to groom future entrepreneurs.

Centre of Excellence :

Inter-Disciplinary Certificate Programme / International Internships Silver Jubilee celebrations were inaugurated on 13th July 2016. The occasion was marked by the formation of the Centre of Excellence. The Centre of Excellence served as the platform for the launch of inter-disciplinary certificate programme. The inter-disciplinary certificate courses offered by the college not only promotes academic excellence but also enhances career prospects of the students by providing them with additional skills that recruiters look for in candidates. Inter-Disciplinary Certificate Programme includes more than 15 courses such as Business Data Analysis, Online trading, Visualizing and Copywriting for Advertising.

The College has entered into an MOU with Universities in Chicago, Boston and Vancouver to enable its students to undergo International Internships in summer.

Department Clubs : Every Department has a student club which serves as a healthy platform for intellectual interaction through various inter collegiate and intramural co-curricular competitions.

Journal : The college publishes student journals annually to provide opportunities to students to develop their journalistic skills.

Projects : Real time survey based research projects are an integral part of the course curriculum.

Internship : An intensive 4-6 week industrial training enables every student to gain hands on experience.

Practice School : Every student undergoes practical training to relate theory to practice. Students of B.Sc. (Electronic Media) operate and manage MOP CRS@107.8 MHz. B.A. (Journalism) students bring out the college newletter - MOP NEWS.

NCC : The College has a vibrant NCC unit which has won several accolades. Every year, NCC cadets of the College represent Tamil Nadu at the Republic Day Camp and Parade and Thal Sainik Camp. NCC cadets also participate in several International Youth Exchange Programmes.

Community Service : 90 hours of extension and service work during the course of study is a compulsory component to acquire a degree. The College has adopted several schools and communities to be beneficiaries of the extension work. All extension work relates to education and empowerment of the less privileged community. For e.g. nutrition awareness, remedial education, financial literacy, entrepreneurship awareness and training etc.

Counseling : The College has empanelled professional counsellors to support the psychological and emotional wellbeing of the young girl students of the college.

Placement : The College has an active Placement Cell that assists students seeking jobs. During the previous year, 251 students received appointment orders from 35 reputed companies at an average Salary of Rs.3.5 lakhs per annum. The highest salary recorded for a student has been Rs.6.25 lakhs per annum.

Finishing School : A pioneering effort in grooming all final year students for effective career and home management. The Finishing School includes modules on work-life balance, professional ethics and etiquette, work and personal relationship management etc.

Extra Curricular Activities : The college provides adequate opportunities to display the innate talents of the students in dance, music, debate, dramatics etc. through inter and intra collegiate cultural festivals.

Apollo Shine : The college has entered into an MOU with Apollo Shine to take care of the in campus medical requirements of the staff and students.

Sports : The College has 27 teams in various games and sports. Despite the severe space constraints, the College has a comprehensive sports training programme that has resulted in several accolades. 1283 tournaments have been won at various levels.

Sports Scholarships : The College gives preferential admission to students who have excelled in sports at the national level, Deserving students are given scholarship and free boarding and lodging.

Scholarships : The college also offers merit cum means scholarships. The total scholarship outlay over the last 5 years has been Rs.2.29 crores.

M.O.P KAUSHAL KENDRA

M.O.P Kaushal Kendra is a part of Centre of Excellence was established in the silver jubilee year 2016-17. With the objective of enhancing the quality of life and competitiveness to match global standards M.O.P Kaushal Kendra offers various non-credited skill programmes.

Soft Skills

Presentation Etiquette
Body Language
Telephone Etiquette
Personal SWOT
Table Etiquette
People Skills
Basic Management Skills

Life Skills

Fitness
Self Defence
Yoga
First Aid
Work like Balance
Values and Beliefs
Self Esteem
Emotional Quotient

Career Management Skills

Resume Writing
Communication and Corporate Culture
Group Discussion and Interview Skills
Aptitude

Reasoning
Etiquette and Grooming Skills
Campus to Corporate

Fine Arts Skills

Language Lab
Pencil Sketching
Caricature
Paper Art

Performing Art Skills

Dance-Folks
Contemporary
Dance Light Music
Western Music
Theatre – English, Hindi and Tamil

Vocational Skills

Jewellery Making
Embroidery
Fabric Painting
Tailoring
Blouse Designing
Interior Designing
Bouquet Making
Cosmetology
Hair-Styling and Make-up
Mehndi Art
Photography
Hand-made Paper Products
Stand-up Comedy
Vegetable Carving

Chat and Chinese Cuisine
No-Fire Cooking
Soups and Salads
Baking
DJ-ing
RJ-ing

Technology Related Skills

Forensic Audit

Academic Writing Skills

DIVYANGJAN POLICY FOR INCLUSION OF STUDENTS WITH DISABILITIES

OBJECTIVE

- ✓ To emphasize and ensure M.O.P. Vaishnav College for Women (Autonomous) as a disabled-friendly institution
- ✓ The college is chosen by students with disabilities for its appropriate amenities, infrastructure, supportive facilities and sensitized ambience to help them feel included and utilize their fullest potential

POLICY

Infrastructure support

- ✓ Altering and upgrading the college infrastructure to make it assessable and disabled-friendly
- ✓ Multiple Elevators
- ✓ Ramps for easy use of Wheelchairs and other Mobility Aids
- ✓ Railings
- ✓ Accessible washrooms

- ✓ Wheelchairs
- ✓ Provision of health & wellness facilities (Apollo Shine Clinic, Mentoring and Counselling Wing) catering to the needs of students with disabilities.

Practicing Inclusion and Anti-Discrimination

- ✓ Ensuring admission of students from all socio-economic environment, and their success through exclusive mentoring and counselling.
- ✓ Implementation of admission policies for students with disabilities in accordance with the UGC updated guidelines for admission.
- ✓ Active and seamless function of The Mentoring and Counselling Wing to create an inclusive, non-discriminative atmosphere for the disabled students.

Mentoring and Counselling

- ✓ Remedial Coaching and additional guidance for students with disabilities.
- ✓ Mentoring and Counselling facilities to improve the wellbeing and mental health of students with disabilities.

Awareness

Hosting campaigns and awareness programs for students and faculty members to make the community more welcoming and inclusive for students with disabilities.

Training faculty members in disabled-friendly teaching practices within and outside the classroom.

Collaborations with external members, experts and agencies to explore learning opportunities and remedial programs for students with disabilities.

CHOICE BASED CREDIT SYSTEM

M.O.P Vaishnav College was granted autonomy in the year 2004 by the University Grants commission and University of Madras. All courses are affiliated to the University of Madras. The College has used its academic autonomy in designing and offering several innovations in curriculum, pedagogy and evaluation.

***Basic Tamil I & II / Advanced Tamil I & II / Non Major Elective A & B**

- Basic Tamil I & II - Students who have not studied Tamil upto std XII and taken a non-Tamil Language under Part I shall take Basic Tamil comprising two courses (6th std. level)

Or

- Advanced Tamil I & II - Students who have studied Tamil upto std XII and taken a non-Tamil Language under Part I shall take Advanced Tamil comprising two courses.

Or

- Non Major Elective A & B - Students who do not come under both the above mentioned categories can choose Non Major Elective comprising two courses. This will be offered through a cafeteria approach.

All courses are offered under the Choice Based Credit System with the following structure :

UNDER GRADUATE COURSE STRUCTURE

(Applicable to the candidates admitted during the year 2010 - 11 and thereafter) :

PART	COMPONENTS	B.Com, B.B.A., B.Sc.(Vis.Com) BCA, B.Sc. (EM), B.Sc.(FSM)			B.A.Journalism, B.A.Sociology, B.Sc. Mathematics, B.Sc. Computer Science, B.Sc. Psychology		
		NO.OF COURSES	CREDIT PER COURSE	TOTAL CREDITS	NO.OF COURSES	CREDIT PER COURSE	TOTAL CREDITS
PART I FOUNDATION COURSE	Language (Tamil /Hindi /Sanskrit /French)	2	3	6	4	3	12
PART II FOUNDATION COURSE	English	2	3	6	4	3	12
PART III	Core Papers	18	4	72	15	4	60
	Allied Papers	4	5	20	4	5	20
	Elective Papers	3	5	15	3	5	15
PART IV	Non Major Electives / Basic Tamil / Advanced Tamil*	2	2	4	2	2	4
	Skill Based Elective	4	3	12	4	3	12
	Environmental Studies	1	2	2	1	2	2
	Value Education	1	2	2	1	2	2
PART V	Extension Service	1	1	1	1	1	1
TOTAL				**140**			**140**

Additional credits that can be acquired during the course of study through self-learning mode - 5 courses @ 2 credits =10 credits (maximum)

POST GRADUATE COURSE STRUCTURE
(Applicable to batch of candidates admitted from 2011-12 and thereafter)

COMPONENTS	MBA			M.Sc. IT & M.Sc. FTM			PG MEDIA			M.Com & M.A. (HRM)		
	NO. OF COURSES	CREDIT PER COURSE	TOTAL CREDITS	NO. OF COURSES	CREDIT PER COURSE	TOTAL CREDITS	NO. OF COURSES	CREDIT PER COURSE	TOTAL CREDITS	NO. OF COURSES	CREDIT PER COURSE	TOTAL CREDITS
CORE	14	4	56	14	4	56	14	4	56	13	4	52
ELECTIVE	6	3	18	7	3	21	7	3	21	5	3	15
MAJOR PROJECT	1	4	4	1	4	4	1	4	4	1	8	8
SOFT SKILLS	4	2	8	4	2	8	4	2	8	4	2	8
INTERSHIP	1	2	2	1	2	2	1	2	2	1	2	2
COMPREHENSIVE PAPERS	Will be given as a part of the Internal Assessment Component											
EXTRA DISCIPLINARY PAPERS	1	4	4	-	-	-	-	-	-	2	3	6
TOTAL			92			91			91			91

ASSESSMENT MECHANISM UNDER AUTONOMY

Examination are held twice a year in October / November and March / April

Assessment of English / Language / Core / Allied and Elective Papers.

There is a continuous assessment mechanism comprising 50% Internal assessment (IA) and 50% External (End Semester) Assessment (ES)

Continuous Internal Assessment

Internal assessment will be administered and monitored by the course faculty and shall comprise of written tests, test of applied and practical knowledge, projects, seminars, assignments, quiz, article / book reviews, practice schools etc. A student must attend all internal assessment examinations and must secure a minimum of 40% marks to pass.

External Assessment

The end semester examination will be a comprehensive written examination including practical testing wherever necessary and will have the following features.

- Will account for 50% of total assessment
- Question paper setting and evaluation by External Experts.
- Minimum Pass requirement is 40%

PASSING REQUIREMENT

UNDERGRADUATE STUDENTS :

A student must secure separate pass in Internal (40%) and External (40%) evaluations.

A student must also secure a minimum of 40% in the aggregate (sum total of internal & External assessment) to be declared pass in a paper.

POSTGRADUATE STUDENTS :

A student must secure separate pass in Internal (50%) and External (50%) evaluations.

A student must also secure a minimum of 50% in the aggregate (sum total of internal & External assessment) to be declared pass in a paper.

SUMMARY OF ASSESSMENT

Assessment Type	Nature of Test	Weightage (%)
INTERNAL	Written Test I Written Test II Other Components*	20 20 10
	Total	50
EXTERNAL	Comprehensive Examination (at the end of the semester)	50
	Grand Total	**100**

*The other component (accounting for 10 marks) would be evaluation of one or more of the following.

- Project
- Seminar
- Assignment
- Quiz
- Debate
- Article review
- Book review
- Paper relating to subject

Assessment of Internship / Project

This shall be based on the Log Book, Project Report, Employer appraisal and Viva Voce Examination

REVALUATION

Provision for revaluation of end semester answer script is available upon application within the specified time from date of publication of results along with payment of specified fees. Photo-copy of transcript will be provided upon payment of required fee.

GRADING SYSTEM

Conversion of marks to Grade points and Letter Grade (Performance in a Course / Paper):

CUMULATIVE GRADE POINT AVERAGE (CGPA)

Classification of a candidate for the entire programme is based on CGPA.

$$\text{CGPA} = \frac{\text{Sum of multiplication of grade points by the credits of the entire programme}}{\text{Sum of the credits of courses of the entire programme}}$$

Classification - PG

CGPA	Letter Grade	Description
9.5 - 10.0	O+	First Class Exemplary*
9.0 and above but below 9.5	O	
8.5 and above but below 9	D++	First Class with Distinction*
8.0 and above but below 8.5	D+	
7.5 and above but below 8	D	
7.0 and above but below 7.5	A++	First Class
6.5 and above but below 7	A+	
6.0 and above but below 6.5	A	
5.5 and above but below 6	B+	Second Class
5.0 and above but below 5.5	B	
0.0 and above but below 5.0	U	Re-appear

* Only candidates who have passed in the First Appearance and in the prescribed Semester are eligible for D and above grade.

Classification - UG

CGPA	Letter Grade	Description
9.5 - 10.0	O+	First Class Exemplary*
9.0 and above but below 9.5	O	
8.5 and above but below 9	D++	First Class with Distinction*
8.0 and above but below 8.5	D+	
7.5 and above but below 8	D	
7.0 and above but below 7.5	A++	First Class
6.5 and above but below 7	A+	
6.0 and above but below 6.5	A	
5.5 and above but below 6	B+	Second Class
5.0 and above but below 5.5	B	
4.5 and above but below 5.0	C+	Third Class
4.0 and above but below 4.5	C	
0.0 and above but below 4.0	U	Re-appear

* Only candidates who have passed in the First Appearance and in the prescribed Semester are eligible for D and above grade.

Endowment awards and prizes are given to meritorious and outstanding students.

RULES AND REGULATION FOR THE STUDENTS

ATTENDANCE REQUIREMENT

- Students must have 80% attendance to be permitted to take up end semester examination.
- In case of a student who has 70% to 80% attendance, condonation of attendance may be permitted in genuine cases of **Medical Emergencies** supported by sufficient evidence.
- Students with less than 50% attendance will have to repeat the semester.

LEAVE RULES

All leave must be supported by leave letter.

- In cases of planned leave, leave letter must be submitted prior to availing leave.
- In case of all other leave (medical and other emergencies), leave letter must be submitted on the date the student reports to the college.
- All medical leave beyond 3 working days, must be supported by a certificate from a registered medical practitioner.
- Submission of medical certificate or other documentary evidence does not make the student automatically eligible for Condonation of attendance.

The Decision of the Principal will be final in all matters relating to attendance and leave.

INTRANET LOGIN AND PASSWORD

Every student is provided with a unique Intranet LOGIN ID and password. The same shall be communicated to the parent also.

This login ID and password can be used.

1. To access the student's performance in the continuous assessment.
2. To access the student's attendance
3. For Online registration for
    a. Inter disciplinary elective and Non major elective
    b. End - semester examination.

COMMUNICATION

All communication intimation to the student will be

- Posted on college website
- Made available through intranet - a unique login and password is made available to every student.

It is the responsibility of the student to see the notice board/ website / intranet for necessary information. Ignorance of particular information cannot be an excuse for non-compliance or non-performance.

ONLINE REGISTRATION

Registration for

- Inter - disciplinary electives
- End semester examination

is through a process of Online Enrollment. Responsibility for the same lies with the student.

DISCONTINUATION OF COURSE

In cases where a student discontinues her course of study, she shall pay the fees due, for the balance period of the course, to be eligible to receive the Transfer Certificate and the Conduct Certificate.

UNAUTHORISED COLLECTION OF MONEY

The College does not collect any money other than the Tuition and Examination fees.

CHANGE OF PARTICULARS IN STUDENT DATA SHEET

Any change in student data (Name, Address, Telephone number etc.) shall be communicated in writing to the college through the Head of Department within three working days of the change.

REQUEST FOR TESTIMONIALS

Requests for certificates, testimonials or any other attestation should be made in writing addressed to the Principal through the Head of Department. The request shall be effected within 7 working days of submission of the request.

LIBRARY RULES

- The Library will be open from 8.00 a.m. to 6.00 p.m. during all working days.
- Students are permitted to borrow two books at a time by producing the student ID card.
- Books marked 'Reference only' will not be issued.
- All books should be handled with care and must not be tampered with in any manner.
- A book may be renewed if available.
- A fine of Rs.10/- per day per book shall be charged for those who do not return the book on the due date.
- Students may approach the Librarian / H.O.D / Principal in case of any difficulty in using the facilities of the Library.

DRESS CODE :

Obscenity and vulgarity in dressing is strictly prohibited. Simple, modest and comfortable dress in keeping with the dignity and decorum of the college should be worn. T shirts, three fourth pants, leggings, sleeveless tops, shorts and miniskirts are not permitted.

IDENTITY CARD :

An identity card is issued to every student. The student has to wear the ID card at all times inside the campus. In case of Loss of ID card, duplicate ID card may be issued on payment of the prescribed fee.

TRAFFIC AND PARKING RULES :

For two - wheeler users :

- Two wheeler parking is available inside the campus.
- Both the rider and the pillion rider must wear a helmet.
- Severe disciplinary action will be taken against a student who does not wear a helmet or possess a valid licence.

Four - wheelers are strictly not permitted. Four wheelers cannot be parked even outside the college campus.

ELEVATOR FACILITY :

Students are not allowed to use the Elevator. However the facility is available for students who have a genuine disability or ailment. Request to use the elevator must be forwarded to the Vice Principal through the Head of Department accompanied by documentary proof of disability or ailment.

FOOD :

- The college has a cafeteria that supplies healthy and wholesome food at reasonable prices.
- Students may also bring their own food that can be eaten at the cafeteria.

Only vegetarian food can be brought or consumed within the campus.

LOSS OF PROPERTY :

- Students are requested not to wear heavy or expensive jewellery and accessories.
- Students are requested not to carry valuables and heavy cash.
- The Management, Principal and staff shall not be responsible for the loss of any belongings of the student.

MOBILE PHONES :

- Students are not permitted to carry or use mobile phones/ipods inside the college campus. Violation of this rule will lead to serious disciplinary action, including issue of Transfer Certificate.

PARTICIPATION IN MEDIA AND OTHER EVENTS :

Prior permission in writing should be obtained from the Principal through the Head of Department.

- to participate in Radio / TV programmes
- to participate in Events / Competitions organized by colleges / University / TV Channel and any other organization
- to give interviews to media
- to appear in public shows
- to respond to any query from any press regarding any aspect of the college, academic or non academic.

Policy framed by the institution should not be violated on any account.

DISCIPLINARY ACTION :

Malpractices such as copying or attempt to copy in Tests or Exams can lead to the student being debarred from examinations for 3 years.

Principal has the right to suspend or issue a TC to any student who indulges in any such malpractice, who does not abide by the Code of Conduct of the college or fails to maintain dignity and decorum in her interactions with her fellow students, teachers, Administrative staff, Principal and Management of the College.

LIST OF COMMITTEES 2017 - 2018

S.No.	Committees	Members
1	PLANNING & EVALUATION	Dr. Lalitha Balakrishnan, Principal & Chair Person Dr. D Uthira, Vice Principal Dr. D. Radha, Controller of Examinations Dr. K.B. Priya Iyer, Additional Controller of Examinations Dr. Fernandes Jayashree Felix, Dean Academics Dr. Archna Prasad, Dean Students
2	INTERNAL QUALITY ASSURANCE CELL	Dr. Lalitha Balakrishnan, Principal & Chair Person Dr. D.Uthira, Vice Principal Ms.Gavoury R Dr. Nisha U
3	ADMISSION	Dr. Lalitha Balakrishnan, Principal & Convenor Dr. D.Uthira, Vice Principal Dr. Sandhya Rajasekhar Ms. V Sudha Ms. Sakthi Kumaresh Ms. Meenakshi N
4	ADMISSION SMS/ DATA ENTRY	Dr. K.B.Priya Iyer, Additional Controller of Examinations Ms. C S Padmasini Ms. V. Sindhu Ms. A Angayarkanni Ms. Jayanthi Jayanth Ms. Sathyabama Oppili Ms. Aditi A Samant
5	RESEARCH ADVISORY	Dr. D.Uthira, Vice Principal Dr. Susan Sridhar Dr. Sudha Krishnakumar Dr. Simmi Jain Dr. Nirupama E

S.No.	Committees	Members
6	ANTI RAGGING	Dr. Lalitha Balakrishnan, Principal & Convenor Dr. D.Uthira, Vice Principal Ms. Ramya Raman Ms. Aditi A Samant Ms. Anupama Viswanath - Student Representative
7	GRIEVANCE REDRESSAL	Dr. D. Uthira, Vice Principal Dr. Susan Sridhar Ms. Ramya Raman Ms .R A Ghayathri Swetha Kumari Ms. B. Subashini Ms. Anjana Alagammai - Student Representative
8	INTERNAL ASSESSMENT CONDUCT	Ms. Sakthi Kumaresh Dr. C S Srividya Prathiba Ms. S. Sasikala Devi, Ms. R. Anupama Dr. Hemalatha M Ms. Aditi A Samant
9	INTERNAL ASSESSMENT CENTRAL EVALUATION CAMP	Dr. R A Rabika Begum Dr. Sumangala Devi K C Ms. M Vijayalakshmi Dr. Sudha Krishnakumar
10	END SEMESTER EXAMINATION	Dr. Lalitha Balakrishnan, Principal & Chair Person Dr. Fernandes Jayashree Felix, Dean Academics Dr. K.Sindhu Ms. A. Muthulakshmi Ms. C.S Padmasini Ms. K.J. Rachel Ms. Lakshmi Ganesh
11	VALUATION CAMP SCRUTINY	Ms. T Sunitha Rani Ms. Gavoury R Ms. Brinda Ramanujam

S.No.	Committees	Members
		Ms. M Vijayalakshmi Ms. Sakthi Kumaresh Ms. Gitanjali S Jindger Dr. R A Rabika Begum Ms. A Angayarkanni Dr Sumangala Devi K C Ms V Sudha
12	ACADEMIC AUDIT	Dr. Fernandes Jayashree Felix, Dean Academics Dr. Anurekha S Ms. Gavoury R Ms. M.Vijayalakshmi Dr. C S Srividya Prathiba
13	MANAGEMENT INFORMATION SYSTEM (MIS)	Dr. Radha D, Controller of Examinations Dr. K B Priya Iyer, Additional Controller of Examinations Dr. Nisha U Ms. Ramya K
14	PLACEMENT	Dr. R. Sundari Ms. Sakthi Kumaresh Ms. S Nishkala Ms. Meenakshi N Ms. Sangeetha Manoj
15	INFORMATION TECHNOLOGY	Dr. K.B. Priya Iyer, Additional Controller of Examinations Ms. Gavoury R, Ms.T. Sunitha Rani Ms. Sakthi Kumaresh Ms. Anusha R
16	LIBRARY	Ms. R Jayalakshmi Ms. C Haripriya Dr. J K Latha Ms. Sangeetha Manoj Dr. R Rajeswari

S.No.	Committees	Members
17	STUDENT WELFARE	Dr. Archna Prasad, Dean Students Ms. Sakthi Kumaresh Ms. Meenakshi N
18	SEXUAL HARASSMENT	Dr. D Uthira, Vice Principal Dr. Susan Sridhar Ms. Ramya Raman Ms. R A Ghayathri Swetha Kumari Ms. B. Subashini
19	CALENDAR	Dr. Lalitha Balakrishnan, Principal & Chair Person Ms.V Sudha Ms. C S Padmasini
20	SC/ST	Dr. Lalitha Balakrishnan, Principal & Chair Person Dr. Sandhya Rajasekhar Dr. K.Sindhu Ms.V.Sudha
21	M.O.P SANSAD	Dr. Archna Prasad, Dean Students Ms Meenakshi N Ms S.Gowri Ms. Anusha R Ms. Pavitra M Davey
22	ED/INCUBATION & INNOVATION	Dr. Archna Prasad, Dean Students Ms. Gitanjali S Jindger Ms. K.V.Niveditha Ms. Pavitra M Davey
23	SPORTS	Dr. D. Uthira, Vice Principal Ms. A . Amutha Mr. P V Ramesh Ms. Brinda Ramanujam Ms. Kiran Varma Ms. V. Sudha Ms. M. Priyavadhani

S.No.	Committees	Members
24	M.O.P. KAUSHAL KENDRA	Dr. Archna Prasad, Dean Students Ms. T. Sunitha Rani Ms. Anusha R Ms. Swetha G
25	OUTREACH ACTIVITIES / NSS	Ms. Sathyabama Oppili Ms. Sree Monica K Ms. N Krupa
26	NCC	Ms. V. Sindhu Ms. Vivitha S
27	EVS/ VALUE EDUCATION	Dr. D.Uthira, Vice Principal Ms. M. Vijayalakshmi Ms. Sindhu V Ms. M.R. Alamelu Ms. Angayarkanni A Ms.Vijayalakshmi Sailapathy Ms. Anusha R
28	CONSUMER CLUB	Ms. Vijayalakshmi Sailapathy Ms. Remyashree
29	MAGAZINE & M.O.P. NEWS LETTER	Ms. R Jayalakshmi Dr.Sandhya Rajasekhar Ms.Vidya Padmanabhan Ms. R Anupama Ms. Akila Bharat
30	INFRA STRUCTURE MAINTENANCE	Dr. D.Uthira, Vice Principal Ms. Priya V Krishna
31	ALUMNI ASSOCIATION	Dr. Lalitha Balakrishnan, Principal President Dr. C S Srividya Prathiba Dr. Archna Prasad, Dean Students Dr. Nisha U Ms. C.S.Padmasini

S.No.	Committees	Members
32	CULTURAL EVENTS	Dr. S. Jaishree Ms. Pavitra M Davey Ms. S.Gowri Ms. Meenakshi N
33	BULLETIN BOARD	Dr. Sandhya Rajasekhar Ms. M.R. Alamelu Dr. E Nirupama
34	HEALTH AND HYGIENE	Ms. Sini Jadeesh Ms. Lakshmipriya K Ms. Haripriya A
35	VIP REFRESHMENT	Dr. P Savitha Ms. Haripriya A Dr. Nirupa S Mogili

BOARD OF STUDIES - CHAIRPERSONS

Dr. Lalitha Balakrishnan, Principal

Dr. D Uthira, Vice Principal

Dr. Fernandes Jayashree Felix, Dean Academics

Dr. Archna Prasad, Dean Students

Dr. Anurekha S

Ms. Gavoury R

Ms. A Uma Maheshwari

Ms. R A Ghayathri Swetha Kumari

Dr. Simmi Jain

Ms. R Jayalakshmi

Dr. Sudha Trivedi

M.O.P. SANSAD 2017 - 2018

S.No.	Name of the Student	Portfolio	Ministry
1	Anupama Viswanath	Prime Minister	SOCIAL WELFARE
2	Varsha Subramanian	Deputy Prime Minister	CULTURAL AFFAIRS
3	Anjana Alagammai	Deputy Prime Minister	SPORTS
4	Anju Dhoka	Minister	CULTURAL AFFAIRS
5	Sanchi A Tibrewala	Minister	ENTREPRENEUR-SHIP DEVELOPMENT
6	Harshitha V	Minister	HOME AFFAIRS
7	Shruthi Siotia	Minister	
8	Nandita Senthilkumar	Minister	
9	Shravya Aaradhyam	Minister	ENVIRONMENT
10	Nivetha Priya S	Minister	
11	Swarnalakshmi Veerapandiyan	Minister	HEALTH & HYGIENE
12	Neeraja Ch	Minister	SOCIAL WELFARE
13	Ramalakshmi	Minister	
14	Sneha Murali	Minister	NCC
15	Kanimozhi Elangovan	Minister	
16	Srividhya Satish P	Minister	

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Shri. Harikrishna Jhaver	Vice Chairman
Shri. Manoj Kumar Sonthalia	Secretary
Shri. Giridhari G. Shah	Treasurer
Shri. Ashok Kumar Mundhra	Member
Shri. Harishankar Agarwal	Member
Shri. Madan Lal Gupta	Member
Shri. Suraj Ratan Damani	Member
Shri. P. Haridas	Member
Shri. S.B. Goenka	Member
Shri. Ramesh R. Bhatt	Nominee, Shri.Gujarati Mandal
Shri. Srikumar Fomra	Member
Shri.S. Parthasarathy	Member
Shri. M.V. Cunniah Chetty	Member
Shri. B.S. Raghavan, I.A.S.(Retd)	Member
Shri. V. Swaroop	Member
Smt. Nina B. Kothari	Member

MANAGEMENT COMMITTEE CUM EXECUTIVE COUNCIL FOR AUTONOMY

Shri. Harikrishna Jhaver	Chairman
Shri. Manoj Kumar Sonthalia	Secretary
Shri. Giridhari G. Shah	Treasurer
Shri. Ashok Kumar Mundhra	Member
Shri. P. Haridas	Member
Shri. S. Parthasarathy	Member
Shri. B.S. Raghavan, I.A.S.(Retd)	Member
Dr.M. Aruchami	Educationist
Dr. Lalitha Balakrishnan	Principal & Member (Ex-Officio)
Dr. D. Uthira	Staff Representative
Dr. Fernandes Jayashree Felix	Staff Representative

UGC Nominee, State Govt. Nominee, University Nominee

TEACHING STAFF

Dr. Lalitha Balakrishnan, *M.Com., M.Phil., M.B.A., Ph.D.* *Principal*

Dr. D. Uthira, *M.Com., M.B.A., M.Phil., Ph.D.* *Vice Principal & Director MBA*

Dr. D. Radha, *M.Sc., M.Phil., M.C.A., M.Phil., Ph.D.* *Controller of Examinations*

Dr. K.B. Priya Iyer, *M.C.A., Ph.D.* *Addl. Controller of Examinations*

Dr. Fernandes Jayashree Felix, *M.Sc.,M.Phil., Ph.D.,PGDCA* *Dean (Academics)*
Head Mathematics

Dr. Archna Prasad, *M.Com., M.B.A., Ph.D.* *Dean (Students)*
Head BBA Shift - I

SCHOOL OF LANGUAGES

HINDI

Dr. Sudha Trivedi, *M.A., M.Phil, Ph.D* *Co-ordinator - Languages*

Dr. K. Anupama, *M.A., M.Phil., Ph.D.*

SANSKRIT

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TAMIL

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Ms. Latha K, *M.A., M.Phil.*

FRENCH

Ms. Vaishnavi S, *M.A.*

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Ms. R. Anupama, *M.A., M.Phil.*

Ms. Preetha Rewins, *M.A.*

Ms. Smirthi Murali, *M.A., M.Phil.*

Dr. J.K. Latha, *M.LIS., M.Phil., Ph.D.*

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Ms. M.Vijayalakshmi, *M.B.A.,* *Head - BBA (Shift II)*

Ms. Kiran Varma, *M.A., B.Ed., DIM.* *Head - B.Com (MM)*

Dr. K.Sindhu, *M.Com., M.Phil., Ph.D.* *Head - B.Com (Hons)*

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Dr. R. Sundari, *M.Com., M.Phil., MBA., Ph.D.*

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Dr. M. Hemalatha, *M.Com., M.Phil., Ph.D.*

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Ms. Gowri S. *M.Com., M.Phil.*

Ms. Nisha M, *M.Com., M.Phil.*

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Ms. Hemalatha J, *M.Com., M.Phil.*

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Mr. Rajesh, *M.B.A.*

Mr. Pattabiraman, *M.Tech., M.B.A.*

Ms. K.J. Rachel, *M.Com., M.B.A.*

Dr. U. Kavitha, *M.Com., M.Phil., Ph.D.*

Dr. E. Nirupama, *M.Com., M.Phil., Ph.D.*

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Dr. Chitra Dey, *M.B.A., Ph.D.*

Ms. Priyanka Sharma, *M.B.A., M.Com.*

Dr. D.S. Latha, *M.B.A., M.Phil., Ph.D.*

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Ms. Lakshmi Ganesh, *M.Com.*

Dr. S. Kavin Mary, *M.B.A., M.Phil.*

Ms. Kamalika Krishmy, *M.A., M.B.A.*

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Ms. Elisha Abraham, *M.Com.*

Ms. G. Vasantha, *M.Com.*

Ms. Vivitha S, *M.Com.*

Ms. M.Madhumathy, *M.F.C., M.Phil.*

Ms. Shamili .S, *M.Com., M.Phil.*

Ms. Kamatchi Preethi, *M.Com., M.Phil., M.B.A.*

Ms. Shymala Krishnamurthy, *M.B.A.*

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Ms. Vinodhini .G, *M.B.A.*

Ms. Ramya .V, *M.M.S. (Hons.)*

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Dr. S. Jaishree, *M.A, M.A., M.Phil., Ph.D.* *Head - Visual Communication*

Ms. Meenakshi N., *M.Com., M.Phil., M.A., M.A., M.Phil.* *Head-Electronic Media*

Dr. Sandhya Rajasekhar, *M.A., Ph.D.* *Head Journalism*

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Ms. Gayathri Krishnamoorthy, *M.A.*

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Ms. Devika Rani, *M.A., M.Phil.*

Ms. Channi Chaitali, *M.A.*

SCHOOL OF INFORMATION TECHNOLOGY

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Ms.C.S. Padmasini, *M.C.A., M.Phil.,*

Dr. J. Padmavathi, *M.C.A., M.Phil., Ph.D.*

Ms. Jayanthi Jayanth, *M.C.A., M.Phil.*

Ms. R. Anusha, *M.C.A., M.Phil.*

Mr. C. Senthil Kumar, *B.A., MCP., CCNA, M.Sc. IT*

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Ms. S. Krishnaveni, *M.Sc., M.Phil.*

Ms. Alamelu .M.R, *M.Sc., M.Phil.*

Ms. Jamuna Chezhian, *M.Sc., M.Phil.*

Ms. E. Jayalakshmi, *M.Sc.*

SCHOOL OF FOOD SCIENCE

Dr. Simmi Jain, *M.Sc., Ph.D* *Incharge*

Ms. Sini Jadeesh, *M.Sc., M.B.A.*

Ms. Swetha Sundararajan, *M.Sc.,*

Dr. P. Savitha, *M.Sc., M.Phil., Ph.D.*

Ms. Lakshmi Priya .K, *M.Sc.,*

Ms. Haripriya .A, *M.Sc., M.Phil.*

Dr. Nirupa S. Mogili, *M.Sc. Ph.D.*

Dr. Krishna Sree .V, *M.Sc., Ph.D.*

Ms. Devisri .S, *M.Sc.*

DEPARTMENT OF SOCIOLOGY

Ms. A. Uma Maheshwari, *M.A., M.Phil.* *Head*

Dr. Radha Murugesan, *M.A., M.Phil., Ph.D.*

Dr. Sudha Krishnakumar, *M.A., Ph.D.*

Ms. I. Josephine Maria Bernadette, *M.A.*

DEPARTMENT OF PSYCHOLOGY

Ms. R.A. Ghayathri Swetha Kumari, *M.Sc.* *Head*

PHYSICAL EDUCATION

Ms. A. Amutha, *M.B.A., M.P.Ed.,*

LIBRARY

Ms.C. Haripriya, *M.A., M.L.I.S.* *Librarian*

Ms. Meenaakshi Iyer, *M.L.I.S.*

N.S.S. PROGRAMME OFFICERS

Ms. Sathyabama Oppili, *M.A., M.A., M.Phil.*

Ms. R.A. Ghayathri Swetha Kumari, *M.Sc.*

Ms. Krupa, *M.B.A., M.Com.*

N.C.C.

Ms. Vivitha S, *B.Com*

NON - TEACHING STAFF

Ms. Priya V Krishna, *M.B.A.* *Head, (Admn.)*

Ms. H.K. Vijayalakshmi, *B.A.*

Ms. Devi Viswanathan

Ms. Radha Ravisankar, *B.Com*

Ms. B. Subashini, *B.A.*

Ms. V. Hemaja, *M.B.A.*

Ms. C.J. Chamundeeswari, *B.A.*

Ms. Ramya .K, *M.B.A.*

Ms. G. Swetha, *M.Com., M.B.A.*

Ms. K. Usha, *B.Sc., PGDCA.*

Mr. L. Jeevaraj, *B.E.*

Mr. V. Krishnakumar, *D.F.T.*

Mr. E, Amalore, *L.M.E.*

Mr.S. Prabakaran, *B.Sc., D.F.T.*

Mr.G. Chandramohan, *D.F.T.*

Mr.R. Magesh, *D.M.A*

Mr. D. Durkkaram, *D.M.A.*

Mr. A. Venkatesan, *B.Sc., MCITP*

Mr.P. Pradeep, *M.A.*

Mr. M.Prabhakaran, *B.Sc.*

Mr. Girish Dev .D, *DECE., D.F.T.*

Mr. T. Vijayakumar - *D.F.T.*

Ms. Usha Rangachari, *B.Com., M.L.I.S*

Mr. P.V. Ramesh

Ms. M. Ranjini

Ms. Radha Rajinikant

Ms. P. Thamizharasi, *M.Com., B.L.I.S.*

Ms.G. Padma, *B.Sc.*

Mr. Srinivasan .V

Mr. M. Karunakaran, *D.E.E.*

Mr. M. Kaviyarasu

Ms. J. Jacquelin

Mr. Baskar .G

Mr. K. Yoganantham

Mr. G. Anbu, *B.B.A.*

Mr. J. Venkatesan

Mr. V. Raspandi

Mr. P. Rupan Kumar

Mr. S. Hariprasad

Mr. H. Sathish

Ms. Uma Kasi

Ms. Ramanamma

Ms. C. Uma

Ms. Bhagyalakshmi .P

OFFICE OF CONTROLLER OF EXAMINATIONS

Ms. P. Bhamini, *B.A., P.G.D.E.S.*

Ms. Prasanna Pani, *B.A.*

Ms. R. Saroja, *B.A.*

Ms. K. Manjula, *M.A.*

Ms. G. Santhanalakshmi, *M.C.A.*

Ms. Kavitha, *M.Sc.*

Mr. K. Ashok

CALENDAR 2017

JANUARY

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

CALENDAR 2018

JANUARY

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	JUNE 2017	No. of Term Days
1	Thu		
2	Fri		
3	Sat		
4	Sun		
5	Mon		
6	Tue		
7	Wed		
8	Thu		
9	Fri		
10	Sat		

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	JUNE 2017	No. of Term Days
11	Sun		-
12	Mon		-
13	Tue		-
14	Wed	College Reopens	1
15	Thu		2
16	Fri		3
17	Sat		4
18	Sun		-
19	Mon		5
20	Tue		6

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	JUNE 2017	No. of Term Days
21	Wed	International Yoga Day	7
22	Thu		8
23	Fri		9
24	Sat		10
25	Sun		-
26	Mon	Ramzan	11
27	Tue		12
28	Wed	Fresher's Orientation	13
29	Thu		14
30	Fri		15

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	JULY 2017	No. of Term Days
1	Sat	Fresher's Day	16
2	Sun		-
3	Mon		17
4	Tue		18
5	Wed		19
6	Thu		20
7	Fri		21
8	Sat		-
9	Sun		-
10	Mon		22

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	JULY 2017	No. of Term Days
11	Tue		23
12	Wed		24
13	Thu	Founding Day / Year of Daan	25
14	Fri	Investiture Ceremony	26
15	Sat		27
16	Sun		-
17	Mon	Environmental Awareness Programme	28
18	Tue		29
19	Wed		30
20	Thu		31

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	JULY 2017	No. of Term Days
21	Fri		32
22	Sat		33
23	Sun		-
24	Mon		34
25	Tue		35
26	Wed		36
27	Thu	Parliamentary Session	37
28	Fri		38
29	Sat	Abilasha	39
30	Sun		-
31	Mon		40

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	AUGUST 2017	No. of Term Days
1	Tue	Internal Assessment - I	41
2	Wed	Internal Assessment - I	42
3	Thu	Internal Assessment - I	43
4	Fri	Varalakshmi Vratham	-
5	Sat		-
6	Sun		-
7	Mon	Raksha Bandhan	-
8	Tue		44
9	Wed		45
10	Thu		46

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	AUGUST 2017	No. of Term Days
11	Fri		47
12	Sat		48
13	Sun		-
14	Mon	Krishna Jayanthi	-
15	Tue	Independence Day	-
16	Wed		49
17	Thu		50
18	Fri		51
19	Sat		52
20	Sun		-

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	AUGUST 2017	No. of Term Days
21	Mon		53
22	Tue		54
23	Wed		55
24	Thu		56
25	Fri	Vinayaka Chathurthi	-
26	Sat		57
27	Sun		-
28	Mon		58
29	Tue		59
30	Wed		60
31	Thu		61

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	SEPTEMBER 2017	No. of Term Days
1	Fri	Ganesh Vandan and Nand Mahatsav Celebration	62
2	Sat	Bakrid	63
3	Sun		-
4	Mon	Onam / Ganesh Vandan & Nandh Mahotsav Celebration	64
5	Tue	Teachers' Day / Alumni Meet	65
6	Wed		66
7	Thu		67
8	Fri		68
9	Sat		-
10	Sun		

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	SEPTEMBER 2017	No. of Term Days
11	Mon		69
12	Tue		70
13	Wed		71
14	Thu		72
15	Fri		73
16	Sat	Internal Assessment - II	74
17	Sun		-
18	Mon	Internal Assessment - II	75
19	Tue	Internal Assessment - II	76
20	Wed		77

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	SEPTEMBER 2017	No. of Term Days
21	Thu		78
22	Fri		79
23	Sat		80
24	Sun		-
25	Mon		81
26	Tue	VISH	82
27	Wed	VISH	83
28	Thu	VISH	84
29	Fri	Ayutha Pooja	-
30	Sat	Vijayadasami	-

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	OCTOBER 2017	No. of Term Days
1	Sun	Muharram	-
2	Mon	Gandhi Jayanthi	-
3	Tue		85
4	Wed		86
5	Thu		87
6	Fri		88
7	Sat		89
8	Sun		-
9	Mon		90
10	Tue		91

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	OCTOBER 2017	No. of Term Days
11	Wed		92
12	Thu		93
13	Fri		94
14	Sat	End Semester Examinations Begins	95
15	Sun		-
16	Mon		96
17	Tue		-
18	Wed	Diwali	-
19	Thu		-
20	Fri	Gujarati New Year	-

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	OCTOBER 2017	No. of Term Days
21	Sat		-
22	Sun		-
23	Mon		-
24	Tue		-
25	Wed		-
26	Thu		-
27	Fri		-
28	Sat		-
29	Sun		-
30	Mon		-
31	Tue		-

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	NOVEMBER 2017	No. of Term Days
1	Wed		-
2	Thu		-
3	Fri		-
4	Sat		-
5	Sun		-
6	Mon		-
7	Tue		-
8	Wed		-
9	Thu		-
10	Fri		-

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	NOVEMBER 2017	No. of Term Days
11	Sat		-
12	Sun		-
13	Mon		-
14	Tue		-
15	Wed		-
16	Thu		-
17	Fri		-
18	Sat	Faculty Development Programme	-
19	Sun		-
20	Mon	Even Semester Begins	1

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	NOVEMBER 2017	No. of Term Days
21	Tue		2
22	Wed		3
23	Thu		4
24	Fri		5
25	Sat		6
26	Sun		-
27	Mon		7
28	Tue	Global Entrepreneurship Summit	8
29	Wed		9
30	Thu		10

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	DECEMBER 2017	No. of Term Days
1	Fri	Milad-un- Nabi	11
2	Sat	Karthigai Deepam	12
3	Sun		-
4	Mon	Shringar	13
5	Tue	Shringar	14
6	Wed	Shringar	15
7	Thu		16
8	Fri		17
9	Sat		-
10	Sun		-

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	DECEMBER 2017	No. of Term Days
11	Mon		18
12	Tue		19
13	Wed		20
14	Thu		21
15	Fri		22
16	Sat	MOP Bazaar	23
17	Sun	MOP Bazaar	-
18	Mon		24
19	Tue		25
20	Wed		26

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	DECEMBER 2017	No. of Term Days
21	Thu		27
22	Fri		28
23	Sat		-
24	Sun		-
25	Mon	Christmas	-
26	Tue		-
27	Wed		29
28	Thu		30
29	Fri	Vaikunda Ekadasi	31
30	Sat		32
31	Sun		

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	JANUARY 2018	No. of Term Days
1	Mon	New Year	-
2	Tue	Internal Assessment - I	33
3	Wed	Internal Assessment - I	34
4	Thu	Internal Assessment - I	35
5	Fri		36
6	Sat	Jhankar	37
7	Sun	Jhankar	-
8	Mon	Jhankar	38
9	Tue		39
10	Wed		40

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	JANUARY 2018	No. of Term Days
11	Thu		41
12	Fri		42
13	Sat	Bhogi	-
14	Sun	Pongal	-
15	Mon	Thiruvalluvar Day	-
16	Tue	Uzhavar Thirunal	-
17	Wed		43
18	Thu		44
19	Fri		45
20	Sat		46

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	JANUARY 2018	No. of Term Days
21	Sun		-
22	Mon	National Seminar	47
23	Tue	National Seminar	48
24	Wed		49
25	Thu		50
26	Fri	Republic Day	-
27	Sat		51
28	Sun		-
29	Mon	VASPO	52
30	Tue	VASPO	53
31	Wed	VASPO	54

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	FEBRUARY 2018	No. of Term Days
1	Thu	VASPO	55
2	Fri		56
3	Sat		57
4	Sun		-
5	Mon	Sports Day	58
6	Tue	Sports Day	59
7	Wed		60
8	Thu		61
9	Fri		62
10	Sat		-

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	FEBRUARY 2018	No. of Term Days
11	Sun		-
12	Mon	Internal Assessment - II	63
13	Tue	Internal Assessment - II	64
14	Wed	Internal Assessment - II	65
15	Thu		66
16	Fri		67
17	Sat		68
18	Sun		-
19	Mon		69
20	Tue		70

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	FEBRUARY 2018	No. of Term Days
21	Wed		71
22	Thu		72
23	Fri		73
24	Sat		74
25	Sun		-
26	Mon		75
27	Tue	Symposium	76
28	Wed		77

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	MARCH 2018	No. of Term Days
1	Thu		78
2	Fri	Holi	-
3	Sat		79
4	Sun		-
5	Mon		80
6	Tue		81
7	Wed		82
8	Thu		83
9	Fri		84
10	Sat		-

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	MARCH 2018	No. of Term Days
11	Sun		-
12	Mon		85
13	Tue		86
14	Wed		87
15	Thu		88
16	Fri		89
17	Sat		90
18	Sun	Ugadi	-
19	Mon		91
20	Tue		92

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	MARCH 2018	No. of Term Days
21	Wed		93
22	Thu		94
23	Fri		95
24	Sat		-
25	Sun		-
26	Mon		-
27	Tue		-
28	Wed	End Semester Examinations begins	-
29	Thu	Mahavir Jayanthi	-
30	Fri	Good Friday	
31	Sat		-

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	APRIL 2018	No. of Term Days
1	Sun	College Day	-
2	Mon		-
3	Tue		-
4	Wed		-
5	Thu		-
6	Fri		-
7	Sat		-
8	Sun		-
9	Mon		-
10	Tue		-

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	APRIL 2018	No. of Term Days
11	Wed		
12	Thu		
13	Fri		
14	Sat	Tamil New Year	
15	Sun		
16	Mon		
17	Tue		
18	Wed		
19	Thu		
20	Fri		

ACADEMIC CALENDAR 2017-2018

Date	Days of the Week	APRIL 2018	No. of Term Days
21	Sat		
22	Sun		
23	Mon		
24	Tue		
25	Wed		
26	Thu		
27	Fri		
28	Sat		
29	Sun		
30	Mon		

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TIME TABLE **ODD SEMESTER**

DAY	I	II	III	IV	V
MON					
TUE					
WED					
THU					
FRI					
SAT					

TIME TABLE **EVEN SEMESTER**

DAY	I	II	III	IV	V
MON					
TUE					
WED					
THU					
FRI					
SAT					

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