

## M.O.P. VAISHNAV COLLEGE FOR WOMEN (AUTONOMOUS)

### Action Taken Report

#### On the decisions of the IQAC meeting held on 15.06.2017

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken:

Sno.	Decision	Action Taken
1	Manoranjan Clubs and Inter disciplinary Certificate courses list to be revamped for UG II years	New courses like Chat and cuisine, cosmetology, DMAUSS, Cyber Security, Business Data Analytics were introduced.
2	Value Education(VE) will be offered for I year UG Students	<ul style="list-style-type: none"><li>• VE classes are handled as a series of lectures at Vivekananda centre for the benefit of students.</li><li>• Class room teaching are scheduled and handled by faculty.</li></ul>
3	Mentoring classes and visits to libraries for all students	One Mentor was assigned to every 30 students and mentoring sessions were conducted.
4	Academic Audit to be monitored at periodic intervals	Academic Audit was conducted by Hods and reports submitted to Dean Academics. Students lacking in attendance are cautioned and syllabus completion status of all subjects are monitored by Hods .

**IQAC Co-ordinator**

**Chairperson of the IQAC**

## M.O.P. VAISHNAV COLLEGE FOR WOMEN (AUTONOMOUS)

### Action Taken Report

**On the decisions of the IQAC meeting held on 23.09.2017, 28.10.2017**

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken:

<b>Sno.</b>	<b>Decision</b>	<b>Action Taken</b>
1	Academic year with odd semester to be followed from June to Nov and Even Semester to be followed from Dec to April as per University of Madras	Academic calendar was prepared and followed the Academic Year as per the norms of the University of Madras
2	Careful monitoring of Lesson plan and internal Components	Respective HODs to check the Lesson plan and internal Components given to the student. Internal components should be made interesting and exciting for students.
3	Decisions were taken on the conduct of the MOP Yuva Sammaan Awards	Decisions on the following were finalized: 1. Categories for the Award 2. Eligibility Criteria 3. Cash prize 4. Jury Members 5. Special Guests 6. Chief Guests
4	In keeping with the Silver Jubilee celebrations of the college, initiation of the Certificate courses, UG Diploma and PG Diploma Courses were initiated.	Brochures were finalized and Courses were decided to be introduced from June 2018.

**IQAC Co-ordinator**

**Chairperson of the IQAC**

## M.O.P. VAISHNAV COLLEGE FOR WOMEN (AUTONOMOUS)

### Action Taken Report

**On the decisions of the IQAC meeting held on 18.12.2017, 13.04.2018 and 23.05.2018**

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken:

<b>Sno.</b>	<b>Decision</b>	<b>Action Taken</b>
1	Planning for the Upcoming National level Seminar on 'Role of Autonomy and quality Assurance in Higher education' scheduled on 22 <sup>nd</sup> and 23 <sup>rd</sup> January 2018.	Logistics were implemented on the following <ul style="list-style-type: none"><li>• Invitation design and approval</li><li>• Speakers</li><li>• Travel arrangements' for the speaker</li><li>• Sessions</li><li>• Target audience</li><li>• Chief Guests</li></ul>
2	Board of Studies to be completed and Departments to look for options to introduce relevant market oriented subjects.	All Depts conducted their respective Board of Studies with introduction or revision of curriculum relevant to the industry needs.
3	Series of workshops and FDPs to be organised for Faculty during the month of June 2018	Workshops Organised - <ul style="list-style-type: none"><li>• Fitness workshop</li><li>• Bonding as a team</li><li>• Computer skills</li><li>• Happiness at the workplace</li></ul>
4	Departments to present lesson plans	Lesson plan were presented by all departments on 12-13 <sup>th</sup> of June 2018
5	Workshop is scheduled for administrative staff	Workshop on Workplace productivity was conducted for administrative staff.

**IQAC Co-ordinator**

**Chairperson of the IQAC**